

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Annual Board Meeting  
Friday, February 24, 2012

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Vice-Chairperson, Mr. Eric Hansen, at 9:00 a.m., Friday, February 24, 2012 at the Warren County Engineers Office, 105 Markey Road, Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; Mr. Hansen dully noted that Mr. David Gully and Ms. Christine Thompson were absent due to out of town meetings. Mr. Hansen requested attendees to introduce themselves and state what company they represented.

**Attendees:**

**Board Members:** Eric Hansen, Vice-Chairman  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker

**Ex-Officio Members:** Honorable Pete Beck

**Other Guests:** Rusty Schuermann, WCTID Council  
Mark Hurst, WCTID Accountant  
Andrew Brossart, Fifth Third Securities, Inc  
Andrea Harth, TEC  
Andy Shahan, LJB  
Dan Corey, Warren County Engineer's Office  
Joe Vogel, ODOT Dist 8  
Kurt Weber, Warren County Engineer's Office  
Lois McKnight, Deerfield Township  
Mark Policinski, OKI  
Matt Hoying, Choice Once Engineering  
Melissa Hays, TEC  
Ram Nunna, CH2M Hill  
Rhonda Greeley, Warren County Engineer's Office  
Sheliah Withrow, Warren County Engineer's Office  
Steve Shadix, ENTRAN

**B. Approval of Minutes: January 20, 2012 Board Meeting**

Mr. Hansen inquired if there was any discussion; being no further discussion a motion was made by Mr. Becker, seconded by Mr. Tunison, to approve the minutes of the

January 20, 2012 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present separately voting “yea” thereon.

**C. NOMINATION AND ELECTION OF OFFICERS**

Mr. Hansen stated that nominations and elections of officers needed to be addressed and inquired if anyone on the board would like to make any nominations. Mr. Tunison took this moment to state who the current officers are and recommended to maintain the same slate. After some discussion and agreement to maintain the same slate with David Gully, Chair; Eric Hansen, Vice-Chair; and Neil Tunison, Secretary-Treasurer Mr. Hansen requested a motion be made to that effect; Mr. Tunison made the motion, seconded by Mr. Becker, upon roll call vote, carried with each member present separately voting “yea” thereon.

**D. WCTID Program of Projects**

**1. I-71 / Fields-Ertel Mason-Montgomery Road Interchange Project**

Mr. Dan Corey asked Mr. Ram Nunna to discuss the NB Exit – Extension Ramp Gore improvement; Mr. Nunna stated the CH2M Hill is on schedule and Stage 1 submission is due April 15, 2012.

Mr. Corey stated, in addressing the comments from the Alternative Feasibility Analysis (AFA), which revised cost estimates will be established for the preferred alternative alignment for the loop ramp. These costs will be inputted into an STP application that will be due in mid April.

Mr. Corey stated the I-71 Safety Study (ODOT PID 91060) meetings with the Public Communication Consultant and public sector stakeholders will continue.

Mr. Corey stated that he understood the CFI on Fields-Ertel/Mason-Montgomery Interchange (ODOT PID 81052) would be very effective but would degrade the I-71 such that it is cost prohibitive. Mr. Joe Vogel, ODOT Dist 8, concurred. Mr. Tunison interjected that the upgrade would include auxiliary lanes between the I-275 and I-71 interchange and I-71 / Fields-Ertel Mason-Montgomery Road Interchange and due to ROW impacts it would be problematic, beyond what can be afforded, and not apparently feasible. Mr. Corey continued that the IMS study will be done, however, it will not include anything west of Fields-Ertel.

Mr. Mark Policinski, OKI, inquired the amount of STP funds the WCTID would be seeking for the FY 2016/2017 applications which are due in April 2012. Mr. Tunison indicated the total cost is anticipated to be approximately \$16 Million; therefore, the request would be closer to \$6Million than \$2Million.

**2. I-71 / Western Row Road Interchange Project**

Mr. Corey asked Mr. Steve Shadix from Stantec (formerly ENTRAN) to discuss the I-71/Western Row Road Project. Mr. Shadix stated that a design team meeting

occurred between Stantec and Bayer Becker yesterday to discuss the aesthetics features within Mason's. Mr. Shadix further stated they have been developing a new alternative, with a phased approach, that matches the needs of the project. The new ODOT PDP process could assist the project to stay on schedule even with this new alternative. Mr. Tunison indicated that this phased approach may also be appreciated by Cintas. Mr. Tunison further stated that since TRAC funding is not a viable option for this project, the phased approach will also be in amount ranges such that STP funds could be applied for and utilized in various project phases.

**3. I-75 / at SR73 Interchange Project**

Mr. Corey asked Andy Shahan, LBJ, to discuss the I-75/ at SR 73 Interchange Project. Mr. Shahan indicated they were working toward an aggressive schedule to purchase ROW. Their goal is to be in a position to begin ROW acquisition in November 2012. Mr. Shahan further stated that a retaining wall justification study has begun and he is on schedule to complete Stage 1 by July 15, 2012. Mr. Corey interjected that they've been pursuing MVRPC regarding STP funds which have been applied for, 60% is anticipated, and will be going to the Executive Board next month regarding these funds.

**E. Committee Reports**

Mr. Hansen asked if there was a Finance Report. Mr. Tunison stated there was no report due to the need to reschedule the Finance Committee for lack of a quorum.

**F. Financial Report - Secretary - Treasurer**

Mr. Tunison stated that WCTID financial report is included in today's packet. Mr. Tunison discussed the report. Being no questions or further discussion Mr. Hansen requested a motion be made to accept and approve the WCTID financial report as submitted, Ms. Tunison made a motion, seconded by Mr. Becker, upon roll call vote, carried with each member present separately voting "yea" thereon.

**G. New Business**

**1. Project Funding updates – no updates were provided**

**2. Resolution No. 2012-03**

Mr. Tunison introduced, and discussion took place regarding, Resolution No. 2012-03: a Resolution authorizing the Secretary-Treasurer on behalf of the WCTID board to enter into Participatory Legislation with Ohio Department of Transportation.

Mr. Hansen requested a motion be made to accept and approve Resolution No. 2012-03, Mr. Becker made a motion, seconded by Mr. Tunison, upon roll call vote, carried with each member present separately voting "yea" thereon.

**H. Public Comments**

Mr. Hansen inquired if there were any public comments. There were no public comments, however Mr. Tunison took this moment to let the public know that WCEO had relocated to 210 W Main Street, Lebanon, OH and he recommended that the WCTID for March be held at 105 Markey Road and beginning April 2012 the meetings be moved to 210 W Main Street, Lebanon, OH.

**I. Next Regular Board Meeting**

Mr. Tunison stated that the Finance Committee Meeting would be held at 8:00 AM on March 23, 2012 prior to the Regular Board Meeting.


Next Regular Board Meeting      March 23, 2012 at 9:00 a.m.  
Warren County Engineer's Office  
105 Markey, Conference Room,  
Lebanon, Ohio 45036


**J. Adjournment**

Motion by Mr. Tunison, seconded by Mr. Becker, to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:32am.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23<sup>rd</sup> day of March 2012.

Attest:   
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Vice - Chairperson, Eric Hansen  
Warren County Transportation Improvement District

Attest:   
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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Bill Becker  
Seconded by: Neil Tunison