

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, April 26, 2013

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., Friday, April 26, 2013 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036

Sharon Lawhorn took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**

**Board Members:**

David R. Gully, Chairperson  
Eric Hansen, Vice Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Christine Thompson  
Bill Becker

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Andy Brossart, WCTID Financial Advisor  
Mark Hurst, WCTID Accountant  
Steve Mary, ODOT  
Joe Vogel, ODOT  
Mark Policinski, OKI  
Darren Owens, City of Lebanon  
Lois McKnight, Deerfield Township  
Kurt Weber, Warren County Engineer's Office  
Sharon Lawhorn, Warren County Engineer's Office  
Savannah Shafer, Warren County Engineer's Office  
Dan Corey, Warren County Engineer's Office  
Darryl Haley, SORTA  
Steve Shadix, Stantec  
Jeff Wallace, Parsons Brinckerhoff  
Betty Hull, Razor Marketing Resource  
Wardell Wilcox, Bayer Becker  
Marty Eger, EMH & T  
Paul Goodhue, CESO

Cindy Wallace, Tran Systems  
Ed Williams, TEC Engineering  
Jon Brunot, Burgess & Niple  
Scott Knebel, LJB

**B. Approval of Minutes:**

March 22, 2013 Board Meeting: Motion made by Mr. Bill Becker seconded by Ms. Christine Thompson to approve the minutes of March 22, 2013 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

**C. WCTID Program and Projects:**

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project

Mr. Corey provided a brief status report for the NB Exit –Gore Extension (ODOT PID 87399), the NB Exit – Loop Ramp (ODOT PID 87401) and the WAR IR 71 0.70 (ODOT PID 93938) projects, stating that these projects are moving into construction phase and ODOT will be providing the Construction Administration. The I-71 Safety Study (ODOT PID 91060) project is beginning the preliminary engineering phase.

2. I-71/Western Row Road Interchange

Mr. Corey stated that a TRAC application would be submitted on May 3<sup>rd</sup>, and Mr. Hansen updated the Board regarding the City of Mason passing an Ordinance which provides for commitment of funding for the project and allows for an Intergovernmental Agreement to be executed between the City and the WCTID. A resolution approving such application and for proceeding with an intergovernmental agreement with Mason is being recommended under New Business.

3. I-75/SR73 Interchange Project

The project is proceeding into the right-of-way acquisition phase and a resolution providing approval and the authority to proceed with acquisition of real property interests required for the project is being recommended under New Business.

4. South Lebanon – SR48 Widening Project

ODOT is in the process of retaining additional engineering services, through LJB Inc., who will develop the construction plans. WCTID will manage the right-of-way acquisition phase.

5. Union Road Corridor

Union Road Curve Realignment project was discussed with emphasize placed on the recommended resolution in New Business, providing approval and the authority to proceed with acquisition of real property interests required for the project.

**D. Committee Report**

Mr. Tunison stated there were no reports.

**E. Financial Report**

Mr. Tunison asked Mr. Mark Hurst, WCTID Accountant, to provide the review of the WCTID financial report to the Board. Mr. Hurst reviewed the report with the Board. Being no questions or further discussion, Mr. Gully requested a motion be made to accept and approve the WCTID financial report as submitted. Ms. Christine Thompson made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

**F. New Business**

1. Resolution 2013-03 – A Resolution Authorizing and Approving the Acquisition of Real Property Interests in connection with the I-75 at SR 73 Interchange Improvement (Ramp C) Project, also known as WAR IR75 10.02 (New Ramp C) (PID92040). Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “Yes” thereon.
2. Resolution 2013-04 - A Resolution for Establishment of New Fund – Southwest Warren County Capital Projects Fund. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “Yes” thereon.
3. Resolution 2013-05 – Adoption and Authorization of Fund Budget for Calendar Year 2013 – Southwest Warren County Capital Project Fund. Mr. Neil Tunison made a motion amending the Resolution replacing “P&G Fund” to read “Southwest Warren County Capital Project Fund”, Ms. Christine

Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

4. Resolution 2013-06 – A Resolution Authorizing and Approving the Acquisition of Real Property Interests in connection with the Union Road Curve. Mr. Bill Becker made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
5. Resolution 2013-07- A Resolution Approving Amendment of Intergovernmental Agreement Designating New Project and Funding with the Warren County Board of County Commissioners. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
6. Discussion on the City of Mason Intergovernmental Agreement. Mr. Eric Hansen discussed the action that the City of Mason Council took on Monday April 22, 2013 with respect to the Intergovernmental Agreement. Mr. Rusty Schuermann will be working with Mason's Law Director on the Intergovernmental Agreement.
7. Resolution 2013-08 – A Resolution by the Warren County Transportation Improvement District Authorizing Application to ODOT Transportation Review Advisory Council for Funding for Advancement of Transportation Improvement Project. Mr. Eric Hansen made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
8. Motion to authorize the WCRID Secretary-Treasurer on behalf of the Board, in consultation with WCTID Legal Counsel, to prepare and execute a consultant agreement with Beck Consulting, Inc., in an amount not to exceed \$1,750.00, for right-of-way services relating to the appraisal work, as necessary for the Union Road Curve Relocation Project. Mr. Eric Hansen made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

#### **G. Public Comments**

Mr. Gully inquired if there were any public comments. There were no public comments.

Mr. Neil Tunison request the next Regular Board Meeting be held on May 17<sup>th</sup>, 2013 as an alternative to May 24<sup>th</sup>, 2013 due to Memorial Day weekend. Motion made by Ms. Christine Thompson seconded by Mr. Bill Becker. Mr. Dave Gully advised everyone that the next Regular Board Meeting would be held on Friday,

May 17<sup>th</sup>, 2013 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion by Mr. Neil Tunison and seconded by Mr. Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:38am.

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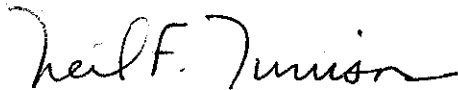
Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 17<sup>th</sup> day of May, 2013.



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Chairperson, David R. Gully  
Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Bill Becker

Seconded by: Neil Tunison