

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, June 28, 2013

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., on Friday, June 28, 2013 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes", with the exception of Eric Hansen who was absent.

**Attendees:**

**Board Members:**

David R. Gully, Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker  
Eric Hansen  
Chris Thompson

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Heather Arling, WCTID Financial Advisor  
Mark Hurst, WCTID Accountant  
Steve Mary, ODOT  
Brian Cunningham, OKI  
Kevin Mischler, SORTA  
Michele Blair, City of Mason  
Kurt Seiler, City of Mason  
Gary Vidmar, Village of South Lebanon  
Kurt Weber, Warren County Engineer's Office  
Sharon Lawhorn, Warren County Engineer's Office  
Dan Corey, Warren County Engineer's Office  
Steve Shadix, Stantec  
Mimi Rasor, Rasor Marketing Resource  
Jeff Wallace, Parsons Brinckerhoff  
Cindy Wallace, Tran Systems  
Ed Williams, TEC Engineering  
Steve Shadix, Stantec  
Andy Shahan, LJB

Jack Stremmel, HDR  
Marty Eger, EMH&T  
Paul Goodhue, CESO  
Shawn Mason, Prime Engineering  
Vanessa Glotfelter, BWSC  
Kaity Dunn, Razor Marketing  
Tim Lowe, CESO  
Caroline Duffy, Barr & Prevost  
Joe Cottrill, CDS Associates  
Brian Rhodes, Barr & Prevost  
Jamal Adhami, SHA Engineering

**B. Approval of Minutes:**

May 17, 2013 Board Meeting: Motion made by Mr. Neil Tunison seconded by Ms. Christine Thompson to approve the minutes of May 17, 2013. Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

**C. WCTID Program of Projects**

**1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project**

1. Mr. Corey provided a brief status report for the NB Exit –Gore Extension (ODOT PID No. 87399) and the NB Exit – Loop Ramp (ODOT PID 87401) projects, stating that these projects are moving into construction phase and ODOT will be providing the Construction Administration. The I-71 Safety Study (ODOT PID 91060) project is beginning the preliminary engineering phase.

**2. I-71/Western Row Road Interchange Project**

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964), Relocation Columbia Road (95120), and Kings Island Drive (ODOT PID 89180) projects and discussed how the three (3) projects in the I-71/Western Row Road Interchange area will be coordinated. A Public Involvement Meeting has been scheduled for July 23 at 4:00 to 7:00 at the Mason Municipal Building.

**3. I-75/SR73 Interchange Project**

Mr. Corey provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 92040) advising that the project is in the right-of-way acquisition phase.

#### **4. South Lebanon – SR 48 Widening**

Mr Corey stated there was no report for SR 48 Widening.

#### **5. Union Road Corridor**

Mr. Corey stated the project continues to be advanced and is still anticipated on being constructed yet this construction season.

#### **6. Wilkens Boulevard**

Mr Corey stated there was no report for SR 48 Widening.

#### **D. Committee Reports**

A Finance Committee meeting was scheduled for July 26<sup>th</sup> at 8:00 a.m. and a further notice will follow.

#### **E. Financial Report**

Following discussion and review by Mr. Mark Hurst, Mr. Tunison made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

#### **F. New Business**

1. Following discussion among the Board, Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute a Consultant Agreement with King-Hasselbring & Associates, for the Wilkens Boulevard Corridor Improvements, for a contract price of \$4,750.00. – Mr. Neil Tunison made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “Yes” thereon.
2. Following discussion among the Board, Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute a Consultant Agreement with E. N. Merrell & Associates, for the I-75 at SR73 Interchange Improvement (Ramp C) (PID 92040) Improvement Project, for a contract price of \$4,000.00. Mr. Bill Becker made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “Yes” thereon.
3. Following discussion among the Board, Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement with Rasor Marketing, dated April 23rd, 2012 for the I-71/Fields-Ertel Mason-Montgomery Road

Interchange Project, increasing the contract price by \$118,128.00, making a new not-to-exceed amount under the Agreement of \$162,464.00.

Ms. Christine Thompson made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

4. Following discussion among the Board, Resolution No. 2013-19, A Resolution designating projects and authorizing Secretary-Treasurer to prepare and submit funding request to ODOT for TID supplemental funding for identified projects. . Mr. Bill Becker made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
5. Following discussion among the Board, Resolution No. 2013-20, A Resolution authorizing the Secretary-Treasurer on behalf of the WCTID board to enter into Final Legislation with Ohio Department of Transportation. Mr. Eric Hansen made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
6. Following discussion among the Board, Resolution 2013-21, A Resolution approving amendment of Intergovernmental Agreement designing new projects and funding with the Warren County Board of Commissioners. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

#### **G. Public Comments**

Mr. Gully requested attendees to introduce themselves and state what company they represent.

#### **H. Upon meeting schedule**

The Chairperson determined that the next Regular Board Meeting would be held on Friday, July 26, 2013 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

#### **I. Adjournment**

Motion by Mr. Neil Tunison and seconded by Mr. Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:45 am.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26<sup>th</sup> day of July, 2013.



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Chairperson, David R. Gully  
Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Mr. Bill Becker