

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, July 26, 2013

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., on Friday, July 26, 2013 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

David R. Gully, Chairperson
Eric Hansen, Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Joe Vogel, ODOT District 8
Brian Cunningham, OKI
Darren Owens, City of Lebanon
Lois McKnight, Deerfield Township
Gary Vidmar, Village of South Lebanon
Kurt Weber, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Dan Corey, Warren County Engineer's Office
Steve Shadix, Stantec
Jeff Wallace, Parsons Brinckerhoff
Ed Williams, TEC Engineering
Marty Eger, EMH&T
Tim Lowe, CESO
Caroline Duffy, Barr & Prevost
Joe Cottrill, CDS Associates
Stephen Schultz, BWSC, Inc.
Doug Voegele, HDR
Ken Taylor, Deerfield Resident

Andrew Brossart, Fifth Third Securities, Inc.
Betty Hull, Rasor Marketing

B. Approval of Minutes:

June 28, 2013 Board Meeting: Motion made by Mr. Neil Tunison seconded by Mr. Bill Becker to approve the minutes of June 28, 2013. Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project – Dan

Mr. Corey provided a brief status report for the NB Exit –Gore Extension (ODOT PID No. 87399) and the NB Exit – Loop Ramp (ODOT PID 87401) projects, stating that these projects are moving into construction phase and ODOT will be providing the Construction Administration. The I-71 Safety Study (ODOT PID 91060) project is beginning the preliminary engineering phase.

2. I-71/Western Row Road Interchange Project - Dan & Neil

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964), Relocation Columbia Road (95120), and Kings Island Drive (ODOT PID 89180) projects and discussed how the three (3) projects in the I-71/Western Row Road Interchange area will be coordinated. Mr. Neil Tunison stated that the Project was shown on the DRAFT TRAC List for Tier 2 and received \$2.1M in ROW funds.

3. I-75/SR73 Interchange Project

Mr. Tunison provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 92040) advising that the project is in the right-of-way acquisition phase, and that an executive session would be requested to review the progress of the negotiations.

4. South Lebanon – SR 48 Widening

Mr. Corey stated there was no report for SR 48 Widening.

5. Union Road Corridor

Mr. Corey stated the project continues to be advanced and is still anticipated on being constructed yet this construction season.

6. Wilkens Boulevard

Mr. Corey stated there was no report for Wilkens Boulevard.

7. SR 73 and SR 741 Intersection

Mr. Corey stated there was no report for Wilkens Boulevard.

D. Committee Reports

A Finance Committee meeting was held on July 26th, 2013 at 8:00 AM. Finance Committee recommendation to the WCTID Board of Trustees is to institute a management fee of 3% total project cost applied toward each project. This fee would be implemented with the three (3) current projects: South Lebanon – SR 48 Widening; SR 73 and SR 741 Intersection; as well as future phases to the Union Road Corridor. Mr. Tunison made a motion that the Neil Tunison, Secretary-Treasurer develop a management fee policy with Rusty Schuermann, WCTID Legal Counsel, and the policy be reviewed in one year, seconded by Ms. Christine Thompson, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

E. Financial Report

Following discussion and review by Mr. Mark Hurst, Mr. Tunison made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

F. New Business

1. Resolution No. 2013-22, A Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Union Road Curve Realignment Improvement Project. Mr. Neil Tunison made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “Yes” thereon.

G. Upon meeting schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, August 23, 2013 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

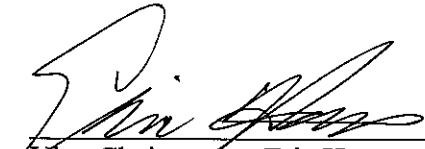
H. Executive Session

Motion was made by Mr. Neil Tunison and seconded by Mr. Bill Becker to adjourn the regular session and convene an Executive Session in accordance with requirements of the Ohio Revised Code section 121.22 (G) (2), to consider purchase of property for public purposes , on July 26, 2013 at 9:34 a.m. Upon roll call vote, motion carried with each member present separately affirming and voting "Yes" thereon. No action was taken at Executive Session and regular meeting reconvened.

I. Adjournment

Motion by Mr. Neil Tunison and seconded by Mr. Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 10:10 am.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23rd day of August, 2013.



Vice-Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Mr. Bill Becker