

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, August 23, 2013

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Vice Chairperson, Mr. Eric Hansen, at 9:00 a.m., on Friday, August 23, 2013 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Eric Hansen, Vice Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Andrew Brossart, WCTID Financial Advisor
Mark Hurst, WCTID Accountant
Joe Vogel, ODOT District 8
Steve Mary, ODOT District 8
Brian Cunningham, OKI
Gary Vidmar, Village of South Lebanon
Kurt Weber, Warren County Engineer's Office
Bobbi Apking, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Dan Corey, Warren County Engineer's Office
Steve Shadix, Stantec
Jeff Wallace, Parsons Brinckerhoff
Ed Williams, TEC Engineering
Cindy Wallace, TranSystems
Tim Lowe, CESO
Caroline Duffy, Barr & Prevost
Joe Cottrill, CDS Associates
Stephen Schultz, BWSC, Inc.
Betty Hull, Rasor Marketing
Shawn Mason, Prime Engineering
Ralph Norman, CT Consultants

Jake Stremmel, HDR
Andy Shahan, LJB

B. Approval of Minutes:

July 26, 2013 Board Meeting: Motion made by Mr. Neil Tunison seconded by Mr. Bill Becker to approve the minutes of July 26, 2013. Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project

Mr. Corey provided a brief status report for the NB Exit –Gore Extension (ODOT PID No. 87399) and the NB Exit – Loop Ramp (ODOT PID 87401) projects, stating that these projects are moving into construction phase and ODOT will be providing the Construction Administration. The I-71 Safety Study (ODOT PID 91060) project is beginning the preliminary engineering phase.

2. I-71/Western Row Road Interchange Project - Dan

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964), Relocation Columbia Road (95120), and Kings Island Drive (ODOT PID 89180) projects and discussed how the three (3) projects in the I-71/Western Row Road Interchange area will be coordinated.

3. I-75/SR73 Interchange Project

Mr. Corey provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 92040) advising that the project is in the right-of-way acquisition phase.

4. South Lebanon – SR 48 Widening

Mr. Corey stated there was no report for SR 48 Widening.

5. Union Road Corridor

Mr. Corey stated that AT&T has yet to move their utility lines onto the new poles that have been set by Duke Energy. Therefore, the project should be able to be finished this year, but AT&T may cause it to not begin till 2014.

6. Wilkens Boulevard

Mr. Corey stated there was no report for Wilkens Boulevard.

7. SR 73 and SR 741 Intersection

8. Mr. Corey stated there was no report for SR 73 and SR 741 Intersection.

D. Committee Reports – No Reports

E. Financial Report

Following discussion and review by Mr. Mark Hurst, Mr. Tunison made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

F. New Business

1. Following discussion among the Board regarding accepting the Mason Port Authority Funds that will be applied to I-71/Western Row Road Interchange; Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Following discussion among the Board regarding Resolution No. 2013-23; A Resolution authorizing Intergovernmental Agreement 2013-01 with City of Springboro; Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Following a discussion among the Board regarding Resolution 2013-24- Establishment of New Capital Project Fund – SR 73 and SR 741 Intersection Improvement Project; Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Following a discussion among the Board regarding Resolution 2013-25 – Adoption and Authorization of Fund Budget for Calendar Year 2013-SR 73 and SR 741 Intersection Improvement Project; Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Following a discussion among the Board regarding Resolution 2013-26 Authorizing Authorization Agreement for consultant services with HDR

Engineering, Inc. for the SR 73 and SR 741 Intersection Improvement Project; Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

6. Following a discussion among the Board regarding Resolution 2013-27- Authorizing the Adoption of, Amendment to, and Modification of Fund Budgets for Union Road Corridor Improvements; Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
7. Following a discussion among the Board regarding Resolution 2013-28- Approving and Authorizing Construction Contract for the Union Road Curve Realignment Improvement Project; Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

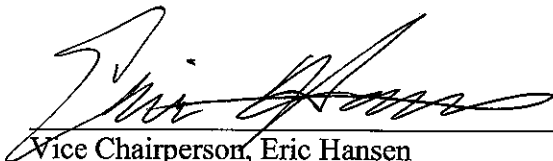
G. Upon meeting schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, September 27, 2013 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion by Mr. Bill Becker and seconded by Mr. Neil Tunison Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:45 am.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this _____ day of _____, 2013.



Vice Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:

Neil F. Tunison

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Bill Becker

Seconded by: Mr. Eric Hansen