

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, December 6, 2013

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. Dave Gully, at 9:00 a.m., on Friday, December 6, 2013 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Neil F. Tunison, Secretary/Treasurer
Bill Becker
Eric Hansen
David Gully
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Andrew Brossart, WCTID Financial Advisor
Joe Vogel, ODOT District 8
Brian Cunningham, OKI
Kurt Weber, Warren County Engineer's Office
Dan Corey, Warren County Engineer's Office
Bobbi Apking, Warren County Engineer's Office
Darren Owens, City of Lebanon
Gary Vidmar, Village of South Lebanon
Jeff Wallace, Parsons Brinckerhoff
Shawn Mason, Prime AE
Wardell Wilcox, Bayer Becker
Jason Starner, BWSC
Tim Lowe, CESO
Paul Goodhue, CESO

B. Approval of Minutes:

October 25, 2013 Board Meeting: Motion made by Mr. Bill Becker seconded by Mr. Eric Hansen to approve the minutes of October 25, 2013. Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project

Mr. Corey stated there will be a Groundbreaking for the Loop Ramp project on December 17th at 2:00 at the Park and Ride facility.

2. I-71/Western Row Road Interchange Project

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964), in which he discussed that a new loop ramp is being considered to provide for EB Western Row Road direct access to NB I-71 by utilizing existing right-of-way. The additional cost of the loop ramp is preliminarily estimated at \$5M, which would increase the total project cost to \$37M.

3. I-75/SR73 Interchange Project

Mr. Corey provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 92040) advising that the project will be sold on January 9th, 2014 and be awarded on January 20th, 2014, and noted action item under New Business, Resolution 2013-36

4. Union Road Corridor

Mr. Corey stated the preliminary engineering phase for the Union Road and Greentree Road Intersection will be starting soon.

D. Financial Report –Mark Hurst – October and November combined \$7.4 million, \$4.1 million unencumbered, 2.7 encumbered. Mr. Tunison made a motion to accept and approve the WCTID financial report as submitted, seconded by Ms. Christine Thompson, upon roll call vote the motion carried with each member present separately voting "Yes" thereon.

E. New Business

1. Resolution No. 2013-36, I-75 at SR 73 Interchange - Authorization for project agreement with ODOT. Following discussion, Ms. Christine Thompson made

a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2013-37, SR 48 at Mason Morrow Millgrove Road-IGA Village of South Lebanon – It was noted by the Secretary-Treasurer and Chair that this item, Resolution No. 2013-37, was included in error on the Agenda, and no discussion or action on this item is required at this time.
3. Resolution 2013-38, Consultant Contract-Union/Greentree Intersection - It was noted by the Secretary-Treasurer and Chair that this item, Resolution No. 2013-38, was included in error on the Agenda, and no discussion or action on this item is required at this time.
4. Resolution 2013-39-General Fund Budget Calendar Year 2014. Following discussion among Board and with Mr. Mark Hurst, Ms. Christine Thompson made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement with Razor Marketing, increasing the contract price by \$25,552.00. Following discussion among the Board, Ms. Christine Thompson made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. Upcoming Meeting Schedule

The Chairperson determined that the Annual Board Meeting would be held on Friday, January 24, 2014 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

G. Adjournment

Motion by Mr. Eric Hansen and seconded by Ms. Christine Thompson to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:18 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 24th day of January, 2014.



Chairperson, Dave Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Bill Becker

Seconded by: Neil Tunison