

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, February 28, 2014

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. Dave Gully, at 9:00 a.m., on Friday, February 28, 2014 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

David Gully, Chairperson
Eric Hansen, Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Dan Corey, Warren County Engineer's Office
Darren Owens, City of Lebanon
Gary Vidmar, Village of South Lebanon
John Brigham, Parsons Brinckerhoff
Joe Vogel, URS
Shawn Mason, Prime AE
Steve Mary, ODOT District 8
Savannah Shafer, Warren County Engineer's Office
Steve Shaddix, Stantec
Ed Williams, TEC Engineering
Betty Hull, Rasor Marketing
Jon Brunot, Burgess & Niple
Kurt Seiler, City of Mason
Mark Policinski, OKI
Kevin Mishler, Queen City Metro
Joe Cottrill, CDS Associates
Ralph Norman, CT Consultants
Stephanie Roberts, HDR

Nathan Fischer, Woolpert
Jason Starner, BWSC

B. Approval of Minutes:

January 24, 2014 Board Meeting: Motion made by Mr. Eric Hansen seconded by Mr. Bill Becker to approve the minutes of January 24, 2014 Annual Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, Ms. Chris Thompson abstained and all other members present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71/Fields-Ertel Mason-Montgomery Interchange –

Mr. Corey provided a brief update on progress for the Northbound Exit Loop Ramp (ODOT PID 87401). A kick-off meeting for the Design-Build project was held at District 8 on Wednesday, February 26th. Great Lakes Construction Co. is the contractor and URS is providing the design portion. The pump station relocation project has been slowed by inclement weather.

2. I-71/Western Row Interchange Project -

Mr. Corey provided a status report for the Columbia Road Relocation Project (ODOT PID 95120) and the Western Row Interchange Project (ODOT PID 93964). Stantec submitted the ESA-1 Report to District 8 on February 19th. Stantec is on schedule to submit the CE II document early March to enable the WCTID to be eligible to submit a TRAC application this spring. Stantec's geo-tech sub-consultant, Terracon, is collecting soil and pavement coring samples and has been delayed by weather. They did complete drilling near the Stress Engineering building that included a vibration impact analysis that showed no issues on Stress Engineering operations.

D. Committee Reports – Mr. Tunison gave a brief report on the Finance Committee Meeting that was held February 19, 2014 at the Warren County Engineer's Office. All members of the TID Board were in attendance as well as the Warren County Board of Commissioners. Mr. Corey and Mr. Tunison reviewed available project funding and costs incurred and estimated project costs, including a review of P & G TIF fund allocations and revenue projections pledged by the County to the TID for projects, in accordance with the County IGA. A prioritization of projects was discussed at the Finance Committee meeting and, in follow-up, Mr. Tunison presented a listing of Southwest Warren County Capital Improvement projects, and it was recognized by the Board that this list of project priorities should remain

flexible in order for the TID to pursue these projects in the most practical, effective and appropriate fashion, capturing and maximizing funding opportunities, to meet local match requirements for state, federal and other funds that might become available and opportunities for job creation and economic and community development. .

- E. **Financial Report** –Mark Hurst provided the Board with a summary of the financial statements and report – End of month January 2014 cash on hand \$6.9 million, \$2.7 million encumbered and \$4.8 million unencumbered. Mr. Bill Becker made a motion to accept and accept the WCTID financial report as submitted, seconded by Mr. Neil Tunison. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

F. New Business

1. Motion to accept, the stated order of priority of the WCTID Projects included in the Southwest Warren County Capital Projects Fund, subject to change as stated and set forth in the “Priority of Southwest Warren County Capital Projects Fund” attachment, handed out today to the Board members, with said motion being made by Mr. Hansen and seconded by Mr. Becker. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution No. 2014-02 Repayment of Advances - I-75/State Route 73 Fund and Union Road Corridor Improvement Fund to General Fund. Motion to adopt was made by Mr. Tunison and was seconded by Mr. Hansen. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution No. 2014-03 Transfer of Funds - I-71/Western Row Interchange Project. Motion to adopt was made by Mr. Hansen and was seconded by Mr. Becker. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution No. 2014-04 Creation of Funds and Adoption and Authorization of Certain Fund Budgets For Calendar Year 2014 -Mason-Montgomery Road Corridor Improvement Fund & Socialville-Fosters Road Corridor Improvement Fund. Motion to adopt was made by Ms. Thompson and was seconded by Mr. Hansen. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution No. 2014-05 Transfer of Funds-Mason-Montgomery Road Corridor Improvement Fund & Socialville-Fosters Road Corridor Improvement Fund from the Southwest Warren County Capital Improvements Fund. Motion to adopt was made by Mr. Hansen and was seconded by Ms. Thompson. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

6. Resolution 2014-06 Authorizing Consultant Services- Socialville-Fosters Road Improvement Project, WCTID No. 14-01. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
7. Resolution 2014-07 Authorizing Consultant Services- Mason-Montgomery Road Improvement Project, WCTID No. 14-02-. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

Mr. Gully asked everyone to introduce themselves.

H. Upcoming Meeting Schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, March 28, 2014 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

I. Adjournment

Motion made by Mr. Becker and seconded by Mr. Hansen to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:35 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 25th day of April, 2014.



Chairperson, Dave Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Becker

Seconded by: Mr. Hansen