

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, October 24, 2014

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Eric Hansen, at 9:00 a.m., on Friday, October 24, 2014 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Neil F. Tunison, Secretary/Treasurer
Bill Becker
Eric Hansen
Christine Thompson
Dave Gully-Absent

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst
Dan Corey, Warren County Engineer's Office
Steve Mary, ODOT
Ed Williams, TEC Engineering
Jake Stremmel, HDR
Joe Cottrill, CT Consultants
Cindy Wallace, Transystems
Gary Vidmar, South Lebanon
Steve Shaddix, Stantec
Kurt Seiler, City of Mason
Andy Shahan, LJB
Ralph Norman, CT Consultants
Betty Hull, Rasor
Jon Brunot, Burgess & Niple
Stefan Spinosa, ODOT
Mark Policinski, OKI
Joe Vogel, URS
Ralph O'Quinn, PSI
Kathy Streng, DLZ

Shawn Mason, Prime
Vanessa Glotfelter, BWSC
Kaity Dunn, Razor Marketing
Kurt Weber, Warren County Engineers
Bobbi Apking, Warren County Engineers

B. Approval of Minutes:

October 24, 2014 Board Meeting: Motion made by Ms. Christine Thompson seconded by Mr. Neil Tunison to approve the minutes of September 26, 2014 Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

C. WCTID Program of Projects

- a. *I-71 and Fields-Ertel Road Interchange Area*
 - i. HAM CR 4 3.96 (ODOT PID 91060) (aka I-71 Safety Study)
 - 1. Estimated Begin Construction 4/1/16 and Estimated End Construction 9/1/16
 - 2. Discussions with impacted property owners are ongoing
- b. *I-71 and Western Row Road Interchange Area*
 - i. Overall Project
 - 1. Environmental Document has been updated to account for ramp shift and ODOT comments and was re-submitted to ODOT for their approval on September 24th.
 - 2. Interchange Modification Study has been submitted to FHWA from ODOT with recommendation of approval
 - 3. TRAC and HB51 funding applications were submitted to ODOT
 - 4. TRAC Presentation was September 25th
 - 5. Construction is scheduled for 2016 for Phase 1 and 2017 for Phase 2.
 - ii. Western Row Road Interchange Improvements – Phase 1 (PID 95120)
 - 1. Stage 1 is completed. Stage 2 plans are scheduled to be submitted in October.
 - 2. Preliminary ROW Plans approved.
 - a. Final ROW plans have been submitted.
 - 3. Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- a. Additional geotechnical work was performed in September to cover ramp shift from Kings Island Dr to Western Row Rd.
- b. Stage 1 is completed. Stage 2 is scheduled to be submitted in December.
- c. Phase 2 Preliminary ROW Plans submitted on October 9th.

c. *SR 73 Corridor*

- i. SR 73 and SR 741 Intersection (PID 95318) Improvements
 - 1. Consultant team will be going under contract in November to finish design to construction documents
- ii. I-75 at SR 73 – New WB to NB Entrance Ramp (AKA Ramp C) (ODOT PID 92040)
 - 1. Waterworks construction remains to be completed

d. *SR 48 WAR-48-8.80 MASON MORROW MILL (ODOT PID 94494)*

- i. no report

e. *Southwest Warren County Area Improvements*

- i. I-71 SB Entrance Ramp at Fields-Ertel Road
 - 1. Internal conceptual alternative process will begin and is anticipated to be presented to ODOT in 1st quarter 2015, this will require an IMS
- ii. Mason-Montgomery Road Corridor (CR21)
 - 1. No report
- iii. Socialville-Fosters Road Corridor (CR 32)
 - 1. Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
 - 2. Plans are being advanced for a Stage 2/3 submission to WC and ODOT
- iv. Phase 2 – Socialville-Fosters Road Widening (Mason Corp Limit to Innovation Way)
 - 1. Indefinitely on hold
- v. Wilkens Boulevard Corridor (CR 610)
 - 1. Advancing the project of signaling several intersections

D. Committee Reports – none

E. Financial Report –

Mark Hurst presented the September 2014 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of September 30, 2014 the General Fund had a cash balance of \$791,726 (with \$47,888 of purchase orders outstanding, leaving an unencumbered cash balance of \$743,838) and that the TID as a whole had a cash balance of \$6,678,599 (with \$2,999,093 of purchase orders outstanding, leaving an unencumbered cash balance of \$3,679,506). Ms. Christine Thompson made a motion to accept the WCTID financial report as submitted, seconded by Mr. Bill Becker. Upon roll call vote the motion carried with each member present separately voting "Yes" thereon.

F. New Business

1. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement with Razor Marketing, dated April 23, 2012 for the HAM/WAR IR 71-FE/MM Interchange (PIDs 87399, 87401 and 91060) projects, increasing the contract time from July 1, 2014 to July 1, 2015, with no new not-to-exceed amount. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution No. 2014-16, A Resolution amending Intergovernmental Agreement 2013-02 with the City of Springboro. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

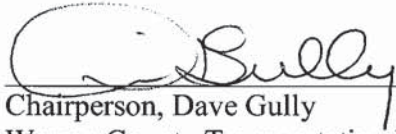
H. Upcoming Meeting Schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, December 5, 2014 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

I. Adjournment

Motion made by Ms. Christine Thompson and seconded by Mr. Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:25 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the
Warren County Transportation Improvement District, Warren County, Ohio,
this 5th day of December, 2014.



Chairperson, Dave Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Mr. Bill Becker