

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, April 24th, 2015

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Dave Gully, at 9:00 a.m., on Friday, April 24th, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully, Chairperson
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Policinski, OKI
Stefan Spinosa, ODOT
Darren Owens, City of Lebanon
Jerry Haddix, Village of South Lebanon
Dan Corey, Warren County Engineer's Office

Andy Shahan, LJB
Betty Hull, Rasor
Dan Hoying, LJB
Dane Vandewater, Cardno
Ed Williams, TEC Engineering
Jake Stremmel, HDR
Joe Vogel, AECOM
Jon Brunot, Burgess & Niple
Kaity Dunn, Rasor
Katie Dillenburger, Bayer & Becker
Ralph Norman, CT Consultants
Shawn Mason, Prime
Steve Main, HNTB

Steve Mary, Stantec
Steve Shadix, Stantec
Tim Lowe, CESO
Vanessa Glotfelter, BWSC, Inc.

B. Approval of Minutes:

Motion made by Mr. Eric Hansen seconded by Mr. Bill Becker to approve the minutes of February 27th, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

C. WCTID Program of Projects

1. *I-71 and Fields-Ertel Road Interchange Area*
 - a. ODOT/WCTID is working on developing a request for Letters of Interest that will be posted on ODOT’s website
2. *I-71 and Western Row Road Interchange Area*
 - a. Both Phases of the project is in the ROW Acquisition Phase.
 - Construction is scheduled for 2016 for Phase 1 and 2017 for Phase 2
3. *SR 73 Corridor – no report*
4. *SR 48 WAR-48-8.80 MASON MORROW MILL (ODOT PID 94494)*
 - The new Village Administrator, Jerry Haddix, was introduced.
5. *Southwest Warren County Area Improvements – no report*

D. Financial Report – Neil Tunison presented the February and March 2015 *Monthly Financial Report* to the Board. Mr. Tunison reviewed the March 2015 *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of March 30, 2015 the General Fund had a cash balance of \$1,062,817 and the TID as a whole had a cash balance of \$9,843,224. Mr. Eric Hansen made a motion to accept the WCTID financial report as submitted, seconded by Mr. Bill Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

E. New Business

1. Resolution 2015-07, A Resolution approving amendment of Intergovernmental Agreement designing new projects with the Warren County Board of Commissioners. Ms. Christine Thompson made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2015-08, A Resolution transferring funds and supplemental appropriations. Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2015-09, A Resolution authorizing a Consultant Contract for Southwest Warren County Area Improvements with TEC Consultant, in an amount not to exceed Fifty-One Thousand One Hundred Seventy-Five Dollars (\$51,175.00). Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Chairman David Gully entertained a motion to add an agenda item regarding “Union/Greentree Road Intersection Improvement /WCTID No. 15-01”. Ms. Chris Thompson made a motion and Mr. Eric Hansen seconded the motion to add an agenda items regarding “Union/Greentree Road Intersection Improvement /WCTID No. 15-01”. Upon vote, motion carried with each member present separately voting “yes” thereon. Further, Ms. Chris Thompson made a motion and Mr. Bill Becker seconded the motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-01 with CESO, Inc., dated January 30th, 2015 for the “Union/Greentree Road Intersection Improvement /WCTID No. 15-01”, increasing the contract price by \$950.00, making a new not-to-exceed amount under the Agreement of \$199,741.00 with no attendant increase in contract time. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Chairman David Gully entertained a motion to add an agenda item regarding “Socialville-Fosters Road Widening and Bridge Replacement Project/WCTID No. 14-01”. Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion to add an agenda items regarding “Socialville-Fosters Road Widening and Bridge Replacement Project/WCTID No. 14-01”. Upon vote, motion carried with each member present separately voting “yes” thereon. Furthermore, Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2014-01 with CT Consultants, Inc., dated February 28th, 2014 for

the "Socialville-Fosters Road Widening and Bridge Replacement Project/WCTID No. 14-01", increasing the contract price by \$6,500.00, making a new not-to-exceed amount under the Agreement of \$413,700.00 with no attendant increase in contract time. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.

G. Upcoming Meeting Schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, May 22nd, 2015 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion made by Mr. Bill Becker and seconded by Mr. Eric Hansen to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:30 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 22nd day of May, 2015.



Chairperson, Dave Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Bill Becker

Seconded by: Christine Thompson