

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, August 28<sup>th</sup>, 2015

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Dave Gully, at 9:00 a.m., on Friday, August 28<sup>th</sup>, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**

**Board Members:**

Dave Gully, Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Christine Thompson

**Absent:**

**Board Memebers:**

Eric Hansen Vice-Chairperson  
Bill Becker

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Andy Brossart, WCTID Financial Advisor  
Stefan Spinosa, ODOT  
Kevin Mischler, SORTA  
Darren Owens, City of Lebanon  
Kurt Seiler, City of Mason  
Jerry Haddix, Village of South Lebanon  
Dan Corey, Warren County Engineer's Office  
Steve Bergman, Mannik Smith Group  
Jon Brunot, Burgess & Niple  
Katie Dillenburger, Bayer & Becker  
Caroline Duffy, Barr Prevost  
Vanessa Glotfelter, BWSC  
Dan Hoying, LJB  
Betty Hull, Rasor Communications  
Tim Lowe, CESO  
Steve Main, HNTB

Shawn Mason, Prime  
Jeff Pietch, Carpenter Marty  
Steve Shadix, Stantec  
Joe Vogel, AECOM  
Cindy Wallace, Tran Systems  
Jeff Wallace, Parsons Brinkerhoff  
Ed Williams, TEC Engineering

**B. Approval of Minutes:**

Motion made by Mr. Neil Tunison seconded by Ms. Christine Thompson to approve the minutes of July 24<sup>th</sup>, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

**C. WCTID Program of Projects:**

Mr. Corey reported to the Board the following updates:

**NB Exit – Loop Ramp (ODOT PID 87401)**

- A Ribbon-Cutting event is being scheduled prior to the opening of the new ramp

**I-71 SB Entrance Ramp at Fields-Ertel Road**

- Stage 3 Plans were submitted on 8/19/15

**I-71 SB Entrance Ramp at Fields-Ertel Road**

- Consultant was selected for the Preliminary Engineering of the project based on qualifications. Scope and fee is currently under negotiations with AECOM/URS
- Both traditional and non-traditional solutions will be investigated

**SR 73 and SR 741 Intersection (PID 95318) Improvements**

- Stage 3 plans were submitted 8/21/15
- Final ROW plans were submitted 8/21/15

**SR 63 from I-75 to Lebanon**

- A kick-off meeting with ODOT and the consultant occurred on 8/18/15

**SR 123 from Beal Road to Robinson-Vail Road**

- A kick-off meeting with ODOT and the consultant occurred on 8/18/15

**Mason-Montgomery Road Corridor (CR21)**

- Phase 2 - Construction Plans for improvements from Parkway Drive to Socialville-Fosters Road are being finalized

**Socialville-Fosters Road Corridor (CR 32)**

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)

- Construction Plans are being finalized
- ROW Acquisition has begun

**Wilkins Boulevard Corridor (CR 610)**

- Signal plans for Wilkins Boulevard and Deerfield Blvd is being scheduled to be bid

**Innovation Way Corridor (CR383)**

- Phase 1 – Construction Plans are being advanced
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract

**Duke Blvd (CR 610)**

- Field survey is completed and planning level plans are being advanced
  - A meeting with P&G regarding their rear entrance will be occurring to develop concurrence regarding the location and improvements to the P&G facility rear entrance

D. **Financial Report** – Neil Tunison presented the May and June 2015 *Monthly Financial Report* to the Board. Mr. Tunison reviewed the June 2015 *Monthly Financial Report* and detail of both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of June 30, 2015 the General Fund had a cash balance of \$952,992 and the TID as a whole had a cash balance of \$9,020,387. Ms. Christine Thompson made a motion to accept the WCTID financial report as submitted, seconded by Mr. Dave Gulley. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

**E. New Business**

1. Following discussion among the Board, a motion to amend Resolution 2015-18, as to and in the form of the final version on file with the WCTID that also references and includes “Exhibit B Warren County TID Pledged Revenue Summary-August 2015,” was made by Neil Tunison, seconded by Christine Thompson and upon roll call vote, motion carried with each member present separately voting “yes” thereon.

Resolution No. 2015-18 - A Resolution approving amendment of Intergovernmental Agreement designating and funding new projects with the Warren County Board of Commissioners. Ms. Christine Thompson made a motion and Mr. Neil Tunison seconded the motion to approve Resolution No. 2015-08 as so amended in the form on file with the WCTID that also references and includes “Exhibit B Warren County TID Pledged Revenue Summary-August 2015,” and upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2015-19 - A Resolution authorizing a Construction Contract for Socialville-Fosters Road Bridge – PTZ Camera Relocation with Capital Electric in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00). Ms. Christine Thompson made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

3. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-02 with Bayer and Becker Inc., dated January 30th, 2015 for the “Innovation Way – Road Widening Improvements”, increasing the contract price by \$16,150.00, making a new not-to-exceed amount under the Agreement of \$155,075.00 with no attendant increase in contract time. Ms. Christine Thompson made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. I-71 FE\_MM – SB Entrance New Ramp (aka WAR IR 71 0.00 (PID 1000198)) Update – Mr. Corey reported on the progress of consultant selection. He informed the Board that there should be a recommendation presented to the Board for their consideration at the September meeting.

**F. Public Comments**

Mr. Gully asked everyone to introduce themselves.

**G. Upcoming Meeting Schedule**

The Chairperson determined that the next Regular Board Meeting would be held on Friday, September 25<sup>th</sup>, 2015 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

**H. Adjournment**

Motion made by Ms. Christine Thompson and seconded by Mr. Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:30 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 25<sup>th</sup> day of September, 2015.

  
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~~Vice-Chairperson, Eric Hansen~~  
Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Bill Becker

Seconded by: Mr. Neil Tunison