

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, October 23rd, 2015

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:00 a.m., on Friday, October 23rd, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Christine Thompson
Bill Becker

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Andy Brossart, WCTID Financial Advisor
Tammy Cambell, ODOT
Barry Conway, City of Franklin
Jerry Haddix, Village of South Lebanon
Dan Corey, Warren County Engineer's Office

Mike Battles, Woolpert
Jon Brunot, Burgess & Niple
Jay Hamilton, Mead Hunt
Robert Hook, CH2MHill
Dan Hoying, LJB
Betty Hull, Razor Communications
Tim Lowe, CESO
Shawn Mason, Prime
Sam Morton, BWSC
Ralph Norman, CT Consultants
Ram Nunna, CH2MHill

Ralph O'Quinn, PSI
Steve Shadix, Stantec
Nick Selhorst, Choice One Engineering
Jake Stremmel, HDR
Kathy Streng, DZL
Nick Voisard, American Structure Point
Joe Vogel, AECOM
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Eric Hansen seconded by Mr. Bill Becker to approve the minutes of September 25th, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon, except for Ms. Christine Thompson who abstained.

C. WCTID Program of Projects:

Mr. Corey reported to the Board the following updates:

NB Exit – Loop Ramp (ODOT PID 87401)

- A Ribbon-Cutting event is scheduled for 11/2/15

I-71 Fields-Ertel Road

- Final Right-of-Way ("R/W") Plans were submitted on 9/2/15
- R/W Acquisition on going
- Tracings completion is anticipated to be 11/11/15

I-71 SB Entrance Ramp at Fields-Ertel Road

- Kick-off meeting with ODOT/WCTID and consultant 10/20/15

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Utility relocation has begun

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- R/W Acquisition Phase has begun

SR 73 and SR 741 Intersection (PID 95318) Improvements

- CMAQ Funds have been reallocated from Construction Phase to R/W Phase due to decrease in Construction Phase Cost
- R/W Acquisition to begin in 1st quarter 2016

SR 48 WAR-48-8.80 Mason Morrow Millgrove (ODOT PID 94494)

- R/W Acquisition Team continues with front end work. No offers have been made.

SR 63 from I-75 to Lebanon

- Consultant work continues with a planned meeting with ODOT/WC/consultant soon.

SR 123 from Beal Road to Robinson-Vail Road

- Consultant Scope and Fee has been reviewed and is part of New Business

Mason-Montgomery Road Corridor (CR21)

- Phase 1 – R/W Acquisition is beginning
- Phase 2 – Construction Plans are being finalized

Socialville-Fosters Road Corridor (CR32)

- Phase 1 – Construction Plans and R/W Acquisition is being finalized

Wilkins Boulevard Corridor (CR 610)

- Signal plans for Wilkins Boulevard and Deerfield Blvd has been awarded to contractor and is being scheduled to be completed

Innovation Way Corridor (CR383)

- Phase 1 – Construction Plans are being advanced
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract

Duke Blvd (CR 610)

- A WCTID/City of Mason/P&G meeting occurred on 9/22/15 where P&G's rear entrance was discussed and options presented. The consultant is working developing further plans from this meeting.

- D. **Financial Report** – Mark Hurst presented the September 2015 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of September 30, 2015 the General Fund had a cash balance of \$944,013 and the TID as a whole had a cash balance of \$8,608,147. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted, seconded by Mr. Bill Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

E. New Business

1. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2015-02 with Bayer and Becker Inc., dated January 30th, 2015 for the “Innovation Way – Road Widening Improvements”, increasing the contract price by \$9,840.00, making a new not-to-exceed amount under the Agreement

of \$164,915.00 with no attendant increase in contract time. Ms. Christine Thompson made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2015-26 – A Resolution establishing a new fund – SR 123 Capital Projects Fund. Mr. Eric Hansen made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

3. Resolution No. 2015-27 – A Resolution for supplemental appropriations, advance of funds and adoption of budgets. Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. Resolution No. 2015-28 – A Resolution authorizing a Consultant Contract for SR 123 from I-75 to Robinson Vail Road with CH2MHill in an amount not to exceed Fifty-Four Thousand Five Hundred and Twenty-Six Dollars (\$54,526). Mr. Neil Tunison made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.


G. Upcoming Meeting Schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, December 4th, 2015 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion made by Mr. Eric Hansen and seconded by Mr. Neil Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:20 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 4th day of December, 2015.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve:

Seconded by: