

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, February 26th, 2016**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:05 a.m., on Friday, February 26th, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Absent:

Eric Hansen Vice-Chairperson
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Stefan Spinosa, ODOT
Dan Corey, Warren County Engineer's Office
Steve Bergman, Mannik Smith Group
Jon Brunot, Burgess & Niple
Katie Dillenburger, Bayer Becker
Nathan Fischer, Woolpert
Jay Hamilton, Mead Hunt
Betty Hull, Rasor Communications
Thomas Kramer, LJB
Heather Lacey, LJB
Shawn Mason, Prime AE
Ralph O'Quinn, PSI
Nathan Pera, TranSystems
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec
Jake Stremmel, HDR
Cindy Wallace, Tran Systems
Jeff Wallace, Parsons Brinckerhoff
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Becker seconded by Mr. Gully to approve the minutes of January 22nd, 2016 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

C. WCTID Program of Projects:

Mr. Corey reported to the Board the following updates:

I-71 Fields-Ertel Road (ODOT PID 91060)

- Tracing completion is anticipated to be 2/8/16
- R/W Acquisition on-going – clearance date is 6/3/16
- Sale and Award dates are 10/1/16 and 11/1/16
- Estimated Begin Construction date has been moved back to 3/1/17 and Estimated End Construction Date is now 6/30/17

I-71 SB Entrance Ramp at Fields-Ertel Road

- Consultant and District 8 met to discuss how traffic forecasts would be handled to determine design traffic
- Consultant is developing traditional and non-traditional solutions for project development

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Sale/Award dates are 3/22/16 and 3/25/16
- Estimated Begin Construction date is 6/15/16 and Estimated End Construction date is 11/1/17

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- ROW Acquisition Phase is continuing – clearance date 10/7/16
- Sale/Award date – 3/2/17 and 3/13/17
- Estimated Begin Construction 4/17/17 and Estimated End Construction 6/1/19

SR 73 and SR 741 Intersection (PID 95318) Improvements

- R/W Acquisition to begin in 1st quarter 2016

SR 48 WAR-48-8.80 Mason Morrow Millgrove (ODOT PID 94494)

- Right of way (“R/W”) acquisition team continues with initial work

SR 63 from I-75 to Lebanon

- A meeting with District 8 and consultant was held to update data collection efforts and discuss how to approach funding applications using scoping study results

SR 123 from Beal Road to Robinson-Vail Road

- A kick-off meeting with ODOT with ODOT, the City of Franklin and the consultant will occur in the near future

Mason-Montgomery Road Corridor (CR21)

- Phase 1 (SB lane from Escort Drive to Parkway Drive)
 - Construction plans are complete
 - R/W Acquisition and utility relocation are anticipated to occur in 2016
- Phase 2 (Parkway Drive to Socialville-Fosters Road)
 - Construction plans are being finalized
 - R/W acquisition and utility relocation are anticipated to occur in 2016
- Mason-Montgomery Road Corridor construction is anticipated to be completed by 2018

Socialville-Fosters Road Corridor (CR32)

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
 - Sale/Award date – 1/13/16 and 1/22/16
 - Estimated Begin Construction date is 4/1/16 and Estimated End Construction date is 12/31/16

Innovation Way Corridor (CR383)

- Phase 1 – Construction Plans are being advanced
 - R/W Acquisition is anticipated to occur in 2016
 - Construction to occur in 2017
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract
 - R/W Acquisition is anticipated to occur in 2016
 - Construction to occur in 2017

Duke Blvd (CR 610)

- Design is being advanced

Union/Greentree Intersection (CR 33/CR 20)

- 90% plans submitted and are under review
- Right-of-way activities have begun
- Utility relocation coordination meeting was held 1/13/16

- D. **Financial Report** – Mr. Tunison presented the January 2016 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of January 31, 2016 the General Fund had an ending fund balance of \$913,678.42 and the TID as a whole had an ending fund balance of \$19,947,687.91. Mr. Tunison made a motion to accept the WCTID financial report as submitted, seconded by Mr.

Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

E. New Business

1. Resolution 2016-07, a resolution authorizing and approving the acquisition of Real Property Interests in connection with the intersection relocation for Union Road and Greentree Road Project. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2016-08, a authorizing and approving the acquisition of Real Property Interests in connection with the Mason-Montgomery Road Improvements Project – Phase 1 located between Fields-Ertel Road and Parkway Drive. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2016-09, a resolution authorizing and approving the acquisition of Real Property Interests in connection with Mason-Montgomery Road Improvement Project – Phase 2 between Parkway Drive and Socialville-Fosters Road. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2016-10, a resolution authorizing and approving the acquisition of Real Property Interests in connection with the Innovation Way Roadway Widening located north of Socialville-Fosters Road within the City of Mason. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2016-11, a resolution authorizing and approving the acquisition of Real Property Interests in connection with the Innovation Way Roadway Extension Project located south of Socialville-Fosters Road to Duke Boulevard. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution 2016-12, a resolution amending and authorizing certain fund budgets for the calendar year 2016 and authorizing an advance. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. A motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant

Agreement 2016-01 with MAK Solve, LLC, dated January 22nd, 2016 for the "WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) increasing the contract price by \$4,300.00, making a new not-to-exceed amount under the agreement of \$16,500 with no attendant increase in contract time for additional environmental analysis and report if property acquisition is made before BUSTR issues a certificate of No-Further-Action, Mr. Tunison made the motion and Mr. Becker seconded the motion. . Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

8. A motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-12 with TranSystems Real Estate Consulting, Inc., dated September 25, 2015 for the various Southwest Warren County Projects, increasing the contract price by \$85,000.00 making a new not-to-exceed amount under the Agreement of \$200,000.00 with no attendant increase in contract time. Mr. Becker made the motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.

G. Upcoming Meeting Schedule

After discussion, the Chairperson determined that the Regular Board Meeting would be held on Friday, March 25th, 2016 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion made by Mr. Tunison and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:31 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 25th day of March, 2016.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison

Warren County Transportation Improvement District

Motion to approve: *Bill Becker*

Seconded by: *Neil Tunison*