

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, March 25th, 2016**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:00 a.m., on Friday, March 25th, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Absent:

Eric Hansen Vice-Chairperson
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Tommy Arnold, ODOT
Dan Corey, Warren County Engineer's Office
Steve Bergman, Mannik Smith Group
Katie Dillenburg, Bayer Becker
Kaity Dunn, Razor Marketing
Nathan Fischer, Woolpert
Jay Hamilton, Mead Hunt
Dan Hoying, LJB
Steve Mary, Stantec
Shawn Mason, Prime AE
Ralph Norman, CT Consultants
Jane Roberts, Heritage Land Services
Steve Shadix, Stantec
Kathy Streng, DZL
Dane Vandewater, Cardo
Joe Vogel, FTC&H
Jake Stremmel, HDR
Cindy Wallace, Tran Systems
Jeff Wallace, Parsons Brinckerhoff

B. Approval of Minutes:

Motion made by Mr. Becker seconded by Mr. Tunison to approve the minutes of February 26th, 2016 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

C. WCTID Program of Projects:

Mr. Corey reported to the Board the following updates:

I-71 SB Entrance Ramp at Fields-Ertel Road

- Consultant working on traffic analysis and cost estimates for OKI funding application

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- The Construction Contract is being recommended to be awarded to John R. Jugursen
- Estimated Begin Construction date is 6/15/16 and Estimated End Construction date is 11/1/17

SR 73 and SR 741 Intersection (PID 95318) Improvements

- ROW Acquisition has begun with all offers anticipated to be presented by June 1, 2016
- Construction drawings are completed

SR 48 WAR-48-8.80 Mason Morrow Millgrove (ODOT PID 94494)

- Right-of-Way Acquisition Team has made offers to all impacted property owners

SR 63 from I-75 to Lebanon

- The study identified and prioritized a number of potential projects. It is anticipated that an OKI STP application will be submitted in 2016 for funding FY2020/2021 for the first phase of the corridor improvements

Socialville-Fosters Road Corridor (CR32)

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
- Construction underway with bridge deck being removed and roadway work on west side of bridge being completed (this includes the roundabout)

D. Financial Report – Mr. Tunison presented the January 2016 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of February 29, 2016 the General Fund had an ending fund balance of \$829,782.66 and the TID as a whole had an ending fund balance of \$19,948,206.90. Mr. Becker made a motion to accept the WCTID financial report as submitted, seconded by Mr. Tunison. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

E. New Business

1. Resolution 2016-13, approving and authorizing supplemental appropriations, and amendment of budgets. Mr. Tunison made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution No. 2016-14, authorizing and approving a retention of consultant for various traffic analysis work for advancement of program projects. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2016-15, approving and authorizing Construction Contract for the WAR-CR15-3.49 Columbia Road Relocation (ODOT PID 95120) Project. Mr. Tunison made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2016-16, authorizing Intergovernmental Agreement. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2016-17, authorizing a Consultant Contract for Striker Road Improvements with P & L Engineering and Surveying, in an amount not to exceed \$4,050.00. Mr. Becker made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-10 with R L Record LLC, dated July 24th, 2015 for the “State Route 63 Scoping Study”, increasing the contract price by \$30,296, making a new not-to-exceed amount under the Agreement of \$81,656.00 with no attendant increase in contract time. Mr. Becker made a motion and Mr.

Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.

G. Upcoming Meeting Schedule

The Chairperson determined that the Regular Board Meeting would be held on Friday, April 22nd, 2016 at 9:00 a.m. at the Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036. Further, Mr. Tunison will schedule a Finance Committee Meeting during the month of April.

H. Adjournment

Motion made by Mr. Tunison and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:21 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 20th day of May, 2016.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Eric Hansen

Seconded by: Mr. Bill Becker