

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, June 24th, 2016**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Eric Hansen, at 9:07 a.m., on Friday, June 24th, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson *
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

* Dave Gully was not present at the beginning of the meeting. He entered the meeting during the WCTID Program of Projects report.

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Tammy Cambell, ODOT
Mark Policinski, OKI
Jerry Haddix, Village of South Lebanon
Steve Hartke, City of Mason
Kurt Weber, Warren County Engineer's Office
Dave Mick, Warren County Engineer's Office
Savannah Shaffer, Warren County Engineering's Office
Dan Corey, Warren County Engineer's Office
Marge Cunningham, Resident
Jon Brunot, Burgess & Niple
Katie Dillenburger, Bayer Becker
Kaity Dunn, Razor Marketing
Nathan Fischer, Woolpert
Vanessa Glotfelter, BWSC
Betty Hull, Razor Marketing
Heather Lacey, Crawford, Murphy, Tilly
Shawn Mason, Prime AE

Ram Nunna, CH2MHill
Mimi Rasor, Rasor Marketing
Penny Rike, LJB Inc.
Steve Shadix, Stantec
Kathy Streng, DZL
Jeff Wallace, Parsons Brinckerhoff
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Neil Tunison seconded by Mr. Bill Becker to approve the minutes of May 20th, 2016 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

C. WCTID Program of Projects:

Mr. Corey and Mr. Tunison reported to the Board the following updates:

I-71 SB Entrance Ramp at Fields-Ertel Road

- Traffic modeling is being completed

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Construction ongoing

SR 73 and SR 741 Intersection Improvements

- ROW Acquisition is ongoing and all offers have been presented to owners

SR 63 from I-75 to Lebanon

- WCTID, ODOT, Department of Administrative Services (DAS), and the Department of Correction and Rehabilitation met on June 22nd, 2016 to discuss ROW needs.

Innovation Way Corridor

- Phase 2 – Socialville-Fosters Road to Duke Blvd
 - 90% submission has been reviewed with comments back to consultant

Duke Blvd (CR 610)

- 60% Plans submission has been reviewed with comments back to consultant

- D. Financial Report** – Mr. Tunison presented the May 2016 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of May 31th, 2016 the General Fund had an ending fund balance of \$797,279.09 and the TID as a whole had an ending fund balance of \$22,004,992.25. Ms. Christine Thompson made a

motion to accept the WCTID financial report as submitted, seconded by Mr. Eric Hansen. Upon roll call vote the motion carried with each member present separately voting "Yes" thereon

E. New Business

1. Resolution 2016-25, amending certain fund budgets for calendar year 2016. Mr. Eric Hansen made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Change Order to Consultant Agreement 2015-02: Item removed from the agenda, as not required and no action taken.
3. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement 2013-02 with Stantec Consulting Services Inc., dated June 6th, 2013 for the "WAR-CR15-3.49 Columbia Road (PID 95120) Project", increasing the contract price by \$20,000 for ongoing construction services, making a new not-to-exceed amount under the Agreement of \$2,425,065 with an increase in contract time through December 31, 2017. Mr. Neil Tunison made a motion and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Neil Tunison announced that this would be Mr. Dave Gully's last meeting and asked that everyone introduce themselves and say a word thanking Mr. Gully for his service.

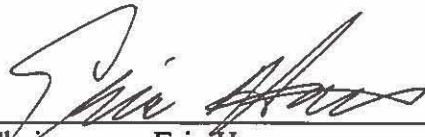
G. Upcoming Meeting Schedule

The Chairperson determined that the Regular Board Meeting would be held on Friday, 26th August, 2016 at 9:00 a.m. at the Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036.

H. Adjournment

Motion made by Mr. Tunison and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:45 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26th day of August, 2016.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Mr. Bill Becker