

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, February 22nd, 2019**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, January 25th, 2019 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests:

Scott Brown, ODOT District 8
Mark Hurst, WCTID Accountant
Rusty Schuerman, WCTID Legal Counsel
Dan Corey, Warren County Engineer's Office
Dave Mick, Warren County Engineer' Office
Savannah Shafer, Warren County Engineer's Office
Kurt Weber, Warren County Engineer's Office
Dana Bicknell, City of Lebanon
Steve Hartke, City of Mason

John Brigham, WSP
Greg Brown, DLZ
Steve Butler, IBI Group
Paul Butt, O.R. Colan Associates
Katie Dillenburger, Bayer Becker
Kelly Everett, Structurepoint
Rob Hans, WSP
Betty Hull, Rasor Marketing
Steve Mary, Terracon
Amy O'Connell, KZF Design
Ashley Patrick, DZL
Duane Phelps, WSP USA
Jeff Pietch, Carpenter Marty
Steve Shadix, Stantec

Jeff Wallace, Barge Design
Ed Williams, TEC Engineering
Dave Wormald, AECOM
Nick Yeretian, The Kleingers Group
Matt Gardner, LJB

B. Approval of Minutes:

Motion made by Mr. Eric Reiners and seconded by Mr. Chris Pozzuto to approve the minutes of the January 25th, 2019 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase
- Current Construction planned for 2021

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Construction substantially completed except for traffic signal
 - Traffic signal due to be installed in March 2019

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- NB and SB Ramps were opened!
- Construction ~ 85% complete – completion date by contract – June 1, 2019

Socialville-Fosters Road (CR-32) Improvement – Phase 2

- Preliminary design options analysis completed

Wilkins Boulevard Signals

- Construction just beginning ~ 0% complete – completion date by contract – August 1, 2019

SR 63 – Union Road to SR741

- BUILD Application is being prepared to be submitted in 2019
- Local Funding Plan is being discussed with stakeholders

Columbia Road Widening (Fitzgerald to Socialville-Fosters)

- Design work has begun
- Anticipated construction in 2019, contingent upon no utility work

Contract Time Extension(s):

None

D. Financial Report

Mr. Mark Hurst presented the January 2019 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of January 30th, 2019 the General Fund had an ending fund balance of \$778,309.88 and the WCTID as a whole had an ending fund balance of \$10,208,896.31. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted; Mrs. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2019-04, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2019. Mrs. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2019-05, A Resolution approving and authorizing closeout-work for Innovation Way Project. Mr. Eric Reiners made a motion to approve the Resolution and Mrs. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2019-06, A Resolution authorizing consultant services for Mason-Montgomery Road Access Management Improvements Project (WAR-CR21-0.23-0.41 (PID 109613)) with AECOM. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2019-07, A Resolution authorizing consultant services for Wilkens Boulevard Corridor Improvements with WSP USA, Inc. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2017-10 with AECOM Technical Services, Inc. dated May 19th, 2017 for the “I-71 Southbound Entrance Ramp from Mason-Montgomery Road (aka HAM/WAR-IR 71- 19.40/0.00 (PID 104844)”, increasing the contract price by \$66,672.32, making the new not-to-exceed amount under the Agreement of \$708,427.73, with no attendant increase in contract time. Mr.

Eric Reiners made the motion and Mr. Neil Tunison made the second to the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves. Mr. Schuerman acknowledged that this meeting was the eighth anniversary of the Warren County TID. Mr Hansen further acknowledged that this group should be commended for seeing close to \$100,000,000 in projects being completed in that time.

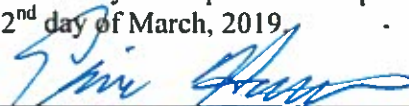
G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, March 22nd, 2019 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:18 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 22nd day of March, 2019.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Chris Pozzuto

Seconded by: Mr. Neil Tunison