

**Warren County**  
**Transportation Improvement District**  
**Board of Trustees Regular Meeting**  
December 4<sup>th</sup>, 2020 at 9:00 A.M.  
By Electronic Participation (Microsoft Teams)  
In Accordance with HB 404

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, December 4<sup>th</sup>, 2020 by electronic participation (Microsoft Teams) in accordance with HB404 and roll call was taken.

**Attendees:**           **Board Members:**  
Eric Hansen, Chairperson  
Tiffany Zindel, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto

**Absent:**               **Board Members:**  
Eric Reiners

**Other Guests:**   Mark Hurst, WCTID Accountant  
Rusty Schuermann, WCTID Legal  
Stefan Spinosa, ODOT District 8  
Scott Brown, ODOT District 8  
Eric Beck, Hamilton County Engineer's Office  
Kurt Weber, Warren County Engineer's Office  
Dana Bicknell, City of Lebanon  
Kurt Seiler, City of Mason  
Dan Corey  
Jon Brunot, B&N  
Robert Hans, WSP  
Katie Dillenburger, Bayer and Becker  
Edward Williams, TEC  
Joe Bassil, HDR  
Jeff Wallace, Barge Design Solutions  
Steve Shadix, Stantec  
Andrew Brossart, Bradley Payne Advisors, LLC  
Ashley Patrick, DZL  
Daniel Lindsay, Shrewsberry & Associates  
Penny Rike, E.L. Robinson  
Shawn Mason, Prime AE  
Jeff Heimann, Strand Associates, Inc.  
Betty Hull, Rasor Marketing

Jake Stremmel, HDR  
Scott Campbell, CT Consultants  
Mark Brueggemann, CT Consultants  
Andy Shahan, LJB  
Caroline Duffy, 143 Engineering, Inc.  
Jay Hamilton, Mead Hunt  
Jon Wiley, Woolpert  
Scott Knebel, CMT  
Dave Rotella  
Anna Lee Durastanti, O.R. Colan

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to approve the minutes of the September 25<sup>th</sup>, 2020 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**C. WCTID Program of Projects:**

Mr. Dan Corey and reported to the Board the following updates:

**SB Entrance Ramp – HAM/WAR IR 71 19.83/0.00 (PID 104844)**

- ROW Acquisition is nearly complete with ROW Clearance date of 1/12/21
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

**SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 105399)**

- Coordinating with Duke Energy regarding relocation of pole lines
- Work and coordination with ODOT regarding Utility, Right-of-Way, and Environmental Clearance continues

**Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Consultant being placed under contract
- Construction targeted for 2024 construction season

**SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)**

- Consultant being placed under contract
- Construction targeted for 2023 construction season

**I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)**

- Consultant being placed under contract

- Construction targeted for 2023 construction season

#### **King Avenue at King Court Roundabout**

- Design ongoing

#### **Contract Time Extension(s): None**

#### **E. Financial Report**

Mr. Mark Hurst presented the September and October 2020 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of October 31<sup>st</sup>, 2020 the General Fund had an ending fund balance of \$822,730.30 and the WCTID as a whole had an ending fund balance of \$12,465,178.38. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **F. New Business**

1. Resolution Number 2020-33, a resolution for adoption and amendment of Fund Budgets for Calendar Year 2020. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2020-34, a Resolution for Adoption of Fund Budgets for Calendar Year 2021. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **G. Public Comments**

No public comment.

#### **H. Upcoming Meeting Schedule**

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, January 29<sup>th</sup> at 9:00 a.m., unless announced otherwise.

#### **I. Adjournment**

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation

Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:32 a.m.

---

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

  
\_\_\_\_\_  
Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve:

Seconded by: