

**Warren County**  
**Transportation Improvement District**  
**Board of Trustees Regular Meeting**  
February 26<sup>th</sup>, 2021 at 9:00 A.M.  
By Electronic Participation (Microsoft Teams)  
In Accordance with HB 404

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, February 26<sup>th</sup>, 2021 by electronic participation (Microsoft Teams) in accordance with HB404 and roll call was taken.

**Attendees:**           **Board Members:**  
Eric Hansen, Chairperson  
Tiffany Zindel, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:**   Mark Hurst, WCTID Accountant  
Rusty Schuermann, WCTID Legal  
Scott Brown, ODOT District 8  
Kurt Weber, Warren County Engineer's Office  
Roy Henson, Warren County Engineer's Office  
Dominic Brigano, Warren County Engineer's Office  
Dana Bicknell, City of Lebanon  
Barry Conway, City of Franklin  
Steve Hartke, City of Mason  
Dan Corey  
Brad Ackel, Carpenter Marty Transportation  
Kendall Bales, Johnson, Mirmiran & Thompson  
Jay Hamilton, Mead Hunt  
Jon Brunot, B&N  
Andy Shahan, LJB  
Jeff Heimann, Stran  
Jake Stremmel, HDR  
Robert Hans, WSP  
Duane Phelps, WSP  
Edward Williams, TEC  
Joe Bassil, HDR  
Jeff Wallace, Barge Design Solutions  
Ashley Patrick, DZL  
Shawn Mason, Prime AE  
Betty Hull, Razor Marketing

Caroline Duffy, 143 Engineering, Inc.  
Matt Crim, Stantec  
Jon Wiley, Woolpert  
Steve Mary, Terracon  
Nicholas Selhorst, Choice One  
Steve Proffitt, IBI Group  
Stephanie Roberts, CT Consultants  
Penny Rike, E.L. Robinson Engineering  
Frank Aransky, American StructurePoint  
Nick Yeretian, The Kleingers Group  
Paul Butt, ORC  
Anna Lee Durastanti, ORC  
Ram Nunna, Jacobs  
Katie Dillenburg, Bayer Becker  
Joe Vogel, SW Ohio Promotion Director at Ohio Concrete

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Mr. Neil Tunison to approve the minutes of the January 29<sup>th</sup>, 2021 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**C. WCTID Program of Projects:**

Mr. Dan Corey and reported to the Board the following updates:

**SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00 (PID 104844)**

- ROW Acquisition complete
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

**SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)**

- Stage 1 Plans – Submitted on 12/16/20 and just received comments
- Right-of-Way acquisition to begin August 2021
- Sale of construction project is October 2022
- Estimated Begin of Construction is March 2023 with completion March 2024

**SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 105399)**

- Coordinating with Duke Energy regarding relocation of pole lines
- Work and coordination with ODOT regarding Utility, Right-of-Way, and Environmental Clearance continues
- ODOT/WCTID LPA Scoping Meeting was held on 2/18/21

**Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Stage 1 Plans to be submitted 6/01/21
- Sale of construction project is anticipated December 2023
- Estimated Begin of Construction is April 2024 with completion October 2024

**SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)**

- Stage 2 Plans to be submitted on 4/1/21
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

**I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)**

- Stage 1 Plans to be submitted 6/1/21
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

**King Avenue at King Court Roundabout**

- Design ongoing
- Right-of-way phase to occur in 2021

**Wilkins/Bardes/Escort Roundabout**

- Stage 2 plans to be submitted in March 2021
- Right-of-way phase to begin in 2021

**SR 741/Greentree Road Intersection Improvements**

- Feasibility Study to be performed and completed on or before May 14, 2021

**Columbia Road and Davis Road Intersection Improvement**

- Consultant scope/fee is being developed to place under contract at our March meeting

**Fields-Ertel Road Widening – Snider to Wilkins Boulevard**

- WCTID will be engaged during the ROW Phase of this project
- OKI Funds were secured in 2020 allowing the project to be constructed in one phase
- Stage 2 plans to be submitted 2021

**Wm Good Boulevard Extension/Scholl Road Improvements**

- City of Franklin has advanced this project through Engineering and ROW Phase
- WCTID will be entering into an IGA to administer the Construction Phase

**E. Financial Report**

Mr. Mark Hurst presented the January 2021 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of December 31<sup>st</sup>, 2020 the General Fund had an ending fund balance of \$890,897.12 and the WCTID as a whole had an ending fund balance of \$10,540,950.95. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **F. New Business**

1. Resolution Number 2021-03, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2021. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2021-04, Resolution Authorizing Applications to ODOT for SR 63. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2021-05, Resolution Authorizing Application to OKI for Wilkens Blvd/Bardes Road/Escort Drive Realignment Project. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2021-06, Resolution Authorizing acceptance of bid proposals for construction services for the Western Row Road Safety Improvements Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution Number 2021-07, Resolution Authorizing consultant services contract for SR 741 and Greentree Road Intersection Improvements. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution Number 2021-08, Resolution Authorizing environmental and demolition services contract for SB Entrance Ramp at I-71/Mason-Montgomery Road. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2020-07 with Strand Associates, Inc., dated February 27th, 2020 for the “King Avenue and King Court Intersection Improvement Project”, increasing the contract price by \$24,520, making the new not-to-exceed amount under the Agreement of \$115,240, with an attendant increase in contract time through July 31st, 2021. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll

call vote, motion carried with each member present separately voting “yes” thereon.

8. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2020-02 with Woolpert, Inc., dated April 3rd, 2020 for the “WAR SR 48 7.01 PID 112909; (aka SR 48 Widening – Willow Pond Boulevard to Ridgeview Lane Project)”, increasing the contract price by \$530,000, making the new not-to-exceed amount under the Agreement of \$1,150,000, with no attendant increase in contract time. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **G. Public Comments**

No public comment.

#### **H. Upcoming Meeting Schedule**

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, March 26<sup>th</sup> at 9:00 a.m., unless announced otherwise.

#### **I. Adjournment**

Motion made by Mr. Neil Tunison and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:40 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26<sup>th</sup> day of March, 2021.

  
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Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: *Ms. Tiffany Zindel*

Seconded by: *Mr. Chris Pozzuto*