

**Warren County
Transportation Improvement District
Board of Trustees Annual Meeting
December 3rd, 2021 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, December 3rd, 2021 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson (present during New Business)
Chris Pozzuto

Absent Board Members:

Neil F. Tunison, Secretary-Treasurer
Eric Reiners

Other Guests:

Rusty Schuermann, WCTID Legal
Mark Hurst, WCTID Accountant
Dan Corey, WCTID
Conner Brintlinger, American Structurepoint
Anna Durastanti, O.R. Colan
Alex Kraemer, Choice One Engineering
Dan Hoying, LJB Inc.
Steve Mary, Terracon
Jennifer Shury, DZL
Ben Stollar, O.R. Colan

B. Election of Officers: Following discussion, motion made by Chris Pozzuto and seconded by Tiffany Zindel to nominate and elect Eric Hansen, as WCTID Chairperson; Tiffany Zindel, as WCTID Vice Chairperson and Neil Tunison, as WCTID Secretary Treasurer for 2022 annual term. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. Approval of Minutes:

Motion made by Mr. Tiffany Zindel and seconded by Mr. Chris Pozzuto to approve the minutes of the October 29th, 2021 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00 (PID 104844)

- Construction has commenced with Eagle Bridge Construction, completion June 2023
- Substantial completion is scheduled for October 2022

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- Right-of-Way acquisition has begun
- Stage 3 Plans to be submitted on 2/01/22
- Sale of construction project is October 2022
- Estimated Begin of Construction is March 2023 with completion March 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- Stage 1 Plans to be completed before the end of the year
- The Archeological Data Recovery Plan is in its final stages of being approved
 - A Letter of Interest will be issued through ODOT website to obtain a consultant
- Duke Energy is anticipated to have poles relocated by end of 2022
- Construction being planned for summer of 2023

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Stage 1 Plans and Preliminary R/W Plans complete
- Environmental Document to be approved on 6/20/22
- Sale of construction project is anticipated December 2023
- Estimated Begin of Construction is April 2024 with completion October 2024

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- Right-of-Way acquisition has begun
- Stage 3 Plans to be submitted on 1/3/22
- R/W Acquisition to be completed on 9/2/22
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- Environmental Document is approved
- Stage 2 Plans to be submitted on 12/15/21
- Final R/W Plans to be submitted 12/15/21
- R/W Authorized 2/1/22
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- Stage 1 Plans completed on 7/9/21
- Environmental Document Approved on 10/29/21

- ROW Phase has begun with Introduction Letters being sent
- Utility discussions will begin before the end of the year
- Estimated Begin of Construction is March 2024 with completion November 2025

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- Stage 1 Plans to be submitted on 12/6/21

I-71 & SR 48 Interchange Study

- Feasibility Study completed
- Transportation Systems Maintenance & Operations (TSMO) application will be considered by ODOT D8 and submitted in December to ODOT Central Office for funding

King Avenue at King Court Roundabout

- Design ongoing
- Right-of-way phase has begun

Wilkins/Bardes/Escort Roundabout

- Stage 2 under review
- Project will be broken up into two (2) Phases
 - Phase 1 will be Wilkins/Bardes intersection and be incorporated into the Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)
 - Phase 2 will be Escort/Bardes and will be designed and continue to be submitted for federal funds through OKI
- Right-of-way for Phase 1 has begun

SR 741/Greentree Road Intersection Improvements

- Survey work has begun

Columbia Road and Davis Road Intersection Improvement

- Alternatives Study submitted and under review

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Field survey is ongoing

Wm Good Boulevard Extension/Scholl Road Improvements

- City of Franklin has advanced this project through Engineering and ROW Phase
- WCTID will be entering into an IGA to administer the Construction Phase

E. Financial Report

Mr. Mark Hurst presented the August Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of October 31, 2021 the General Fund had an ending fund balance of \$838,017.58 and the WCTID as a whole had an ending fund balance of \$14,902,217.55. Ms. Tiffany Zindel made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2021- 47, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2021. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2021-48, a Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2021-49, A Resolution for Adoption of Fund Budgets for Calendar Year 2022. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2021-50, a Resolution Authorizing, Approving, Ratifying and Confirming Actions Relating to the Warren County Transportation Improvement District Program and Projects, its Governance and Administration. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2021-51, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with OR Colan for WAR-741-17.21 - PID 113721. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution 2021-52, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Appraisal Review Services with Martin + Wood for WAR-741-17.21 - PID 113721. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Resolution 2021-53, a Resolution Authorizing and Approving Consultant Agreement for Construction Inspections/Construction Administration Services with Terracon for HAM/WAR CR4 2.93 PID 114606. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

No public comment.

H. Upcoming Meeting Schedule

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday January 28th, at 9:00 a.m., unless announced otherwise.

I. Adjournment

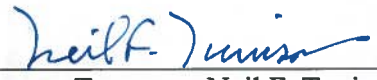
Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:15 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this January 14th, 2022.



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Ms. Tiffany Zindel*

Seconded by: *Mr. Chris Pozzuto*