

**Warren County
Transportation Improvement District
Board of Trustees Annual Meeting
December 2nd, 2022 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 p.m., on Friday, December 2nd, 2022, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer

Absent Board Members: Chris Pozzuto
Eric Reiners

Other Guests: Rusty Schuermann, WCTID Legal
Mark Hurst, WCTID Accountant
Dan Corey, WCTID
Kurt Seiler, City of Mason
Joe Bassil, HDR
Katie Dillenburger, Bayer Becker
Jay Hamilton, Mead Hunt
Robert Hans, Michael Baker International
Anne Rahall, TEC Engineering
Penny Rike, EL Robinson, Steve Shadix, Stantec
Ben Stollar, O.R. Colan
Jeff Wallace, CT Consultants
Carl Ruf, Strand Associates
Craig Litmer, Structurepoint
Alex Kraemor, Choice One Engineering
Dan Cunningham, Rt 63 Property Owner

C. Approval of Minutes:

Motion made by Mr. Eric Hansen and seconded by Mr. Neil Tunison to approve the minutes of the October 28th, 2022 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00 (PID 104844)

- Construction has commenced with Eagle Bridge Construction, completion June 2023
- Contractor is no longer utilizing the former convenience store
- The Fields-Ertel Road bridge is completed
 - Pavement for ramp is underway
- **Substantial completion is scheduled for late November 2022**

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- Right-of-Way acquisition has begun
- **Stage 3 Plans to be submitted on 8/2/22**
- R/W Acquisition Complete 1/12/23
- Sale of construction project is April 2023
- Estimated Begin of Construction is July 2023 with completion November 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- **Stage 3 Plans to be submitted 10/3/22**
- Duke Energy poles relocated has begun and will be completed by end of 2022
- **R/W Acquisition complete 1/5/23**
- Construction being planned for summer of 2023

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Environmental Document approved on 6/9/22
- **Final R/W Plans 9/2/22**
- **Stage 3 Plans to be submitted on 5/12/23**
- Sale of construction project is anticipated December 2023
- Estimated Begin of Construction is April 2024 with completion October 2024

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- **R/W Acquisition to be completed on 9/2/22**
- **Tracings completed on 9/21/22**
- **Local Let PS&E Package to District on 11/1/22**
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- **Stage 3 Plans completed 6/29/22**
- **R/W Acquisition to be completed 12/2/22**
- **Local Let PS&E Package to District 12/5/22**
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- **Stage 3 Plans to be submitted 9/26/22**
- **Final R/W Plans will be completed around 10/26/22**
- ROW Phase has begun with Good Faith Offer Letters are beginning to be sent
- Utility pole locations have been identified

- Estimated Begin of Construction is March 2024 with completion November 2025

Wilkins/Bardes Roundabout – Part 2 of PID 114606

- Stage 2 review completed
- Project will be broken up into two (2) Phases
- Right-of-way for Phase 1 has begun

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- **Final R/W Plans Approved on 9/1/22**
- **R/W Authorized on 9/2/22**
- Stage 2 Plans submitted on 12/9/22
- R/W Acquisition Complete 7/7/23
- Estimated Begin of Construction is April 2024 with completion November 2025

I-71 & SR 48 Interchange Phase 1 - WAR-48-9.94 (PID 116865) Phase 2

- Feasibility Study completed
- Transportation Systems Maintenance & Operations (TSMO) application was successful by receiving \$1.5M toward the interchange project, completing Phase 1
- **Received Letters of Interest – B&N was selected**
- **ODOT/WCTID reviewing Scope/Fee from B&N and will be asking Board to approve contract in October**
- **OKI STBG Application for Phase 2 was unsuccessful**

SR 48 - Ridgeview/Saddle Creek to Mason-Morrow-Millgrove Road including LMR bridge

- **Requested Letters of Interest which were due on 9/26/22. Received 4 Letters of Interest**

US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Planning Study

- **Working with Mead Hunt discussing Scope/Fee for these corridor projects**

King Avenue at King Court Intersection Improvements

- **Recommending to the Board construction service contract with Eagle Bridge**
 - Part 1 King Avenue Turn Lane Improvements (42 plan set)
 - Part 2 King Ave. (CR 282)/Kings Ct. Intersection Improvements (37 plan set)
 - Part 3 Waterline Improvements King Avenue – Miami St. (5 plan set)
- Estimated Begin of Construction is October 2022 with completion December 2023

SR 741/Greentree Road Intersection Improvements

- **Stage 1 Plans have been completed**
- **Preliminary R/W Plans have been submitted**
- **Environmental Clearance work continues**
- **Consultant to provide an updated schedule soon**

Columbia Road and Davis Road Intersection Improvement

- Alternatives Study has been completed and a Preferred Alternative has been chosen

- An Amendment to the IGA with Deerfield will be completed and the project will then be advanced further

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Design and R/W Plans have been submitted and are under review

Wm Good Boulevard Extension/Scholl Road Improvements

- WCTID will be a funding partner to Franklin
- Franklin has bid the project and issuing the contract

E. Financial Report

Mr. Mark Hurst presented the October Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of October 30th, 2022 the General Fund had an ending fund balance of \$481,720.78 and the WCTID as a whole had an ending fund balance of \$ 16,245,905.11. Mr. Eric Hansen made a motion to accept the WCTID financial report as submitted; Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2022-32, a Resolution Establishment of a New Fund. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2022-33, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2022. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2022-34, a Resolution Authorizing Fund Level Transfers. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2022-35, a Resolution for Adoption of Fund Budgets for Calendar Year 2023. Mr. Eric Hansen Zindel made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2022-36, a Resolution authorizing amendment of Intergovernmental Agreement with the Warren County Board of Commissioners. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

6. Resolution 2022-37, a Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the SR 741 and Remick Boulevard Intersection Improvements Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Resolution 2022-38, a Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the I-75 and SR 73 Interchange Project. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
8. Resolution 2022-39, A Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the SR 48 and US22/SR3 Intersection Improvement Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
9. Resolution 2022-40, A Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the SR 63 Reconstruction – Union Road to SR 741 Improvement Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
10. Resolution 2022-41, a Resolution Approving and Authorizing Consultant Services for I-75 and SR73 Interchange Improvements, SR 741 and Remick Boulevard Intersection Improvements, and Mason-Morrow-Millgrove Realignment Improvement Projects. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
11. Resolution 2022-42, a Resolution Authorizing and Approving the Acquisition of Real Property Interests in connection with the King Mill Rd (CR31) / Kings Island Drive (CR 110) Improvement 2023; Retention of Consultant Services; and Related Actions. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
12. Resolution 2022-43, a Resolution Authorizing and Approving Retention of Contractor for Tree Services for Advancement of WCTID Program of Projects. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
13. Resolution 2022-44, a Resolution Approving and Authorizing Actions to Facilitate Depository Banking Services. Mr. Neil Tunison made a motion to

approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

14. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2021-06 with Burgess and Niple dated March 31st, 2021 for the “I-71 & SR 48 Interchange Study”, increasing the contract price by \$947,246, making the new not-to-exceed amount under the Agreement of \$1,091,144.49 with an increase in contract time till September 30, 2024. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
15. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2021-05 with Jacobs Engineering Group Inc. dated March 12th, 2021 for the “SR 741 and Greentree Road Intersection Improvements”, increasing the contract price by \$26,740, making the new not-to-exceed amount under the Agreement of \$662,644 with no increase in contract time till December 31st, 2023. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

No public comment.

Mr. Eric Hansen made a motion that the Meeting Minutes from October 28th, 2022 reflect that during Public Comments Mr. Tom Gettlieb addressed the Board of Trustees regarding the Fields-Ertel Roadway Widening project and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

H. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday January 20th, 2022 at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Neil Tunison and seconded by Mr. Eric Hansen to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:43 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this January 20th, 2022.



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Ms. Tiffany Zindel

Seconded by: Mr. Chris Pozzuto