

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
April 28th, 2023 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:03 a.m., on Friday, April 28th, 2023, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests: Rusty Schuermann, WCTID Legal
Dan Corey, WCTID
Ben Miller, ODOT D-8
Kurt Seiler, City of Mason
Ben Stollar, O.R. Colan
Deron Wolfe, Miami Valley Gaming
Ed Williams, TEC Engineering
Jay Hamilton, Mead Hunt
Jeff Wallace, CT Consultants
Joe Bassil, HDR
Greg Wollenhaupt, DLZ
Katie Dillenburg, Bayer Becker
Kelcey Dempsey, WSP USA
Nathan Pera, AECOM
Nick Yeretjian, The Kleingers Group
Paul Bajorek, Hunters Ridge Association
Rob Hans, Michael Baker International
Shawn Mason, Structurepoint
Steve Mary, Terracon
Steve Shadix, Stantec
Tom Gottlieb, Hunters Ridge Association
Troy Miller, Metro

C. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the March 30th, 2023 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

Motion made by Ms. Tiffany Zindel and seconded by Mr. Eric Reiners to approve the amendment of minutes of the October 28th, 2023 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- **Project is being advertised with bids being opened on May 11th.**
- Sale of construction project is scheduled to be May 26, 2023, Board Meeting
- Estimated Begin of Construction is July 2023 with completion November 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- **Continue working on moving utilities prior to construction**
- R/W Acquisition complete 7/21/23
- Sale of construction project is schedule to be October 27th, 2023 Board Meeting
- Estimated Begin of Construction is December 2023 with completion October 2025

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Stage 3 Plans to be submitted on 5/12/23
- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures
- Estimated Begin of Construction is to be determined

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- **The Apparent Low Bidder was John R. Jurgensen**
- **Estimated Begin of Construction is May 2023 with completion November 2023**

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- **The Apparent Low Bidder was Sunesis Construction Company**
- **Estimated Begin of Construction is May 2023 with completion November 2024**

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- **R/W Acquisition has been cleared**
- **Duke Energy is mobilizing to begin utility relocation.**
 - **Utility work should be completed in 2023**
- **Estimated Begin of Construction is March 2024 with completion November 2025**
- **Wilkens/Bardes Roundabout – Part 2 of PID 114606**
- **Stage 3 Plans and R/W plans has been submitted**
- **R/W anticipated to be cleared by the end of 2023**

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- R/W Acquisition Complete 7/7/23
- Estimated Begin of Construction is April 2024 with completion November 2025

I-71 & SR 48 Interchange Phase 1 - WAR-48-9.94 (PID 116865) Phase 2

- **Consultant B&N has been given the Notice To Proceed (NTP) work that will take us through tracings for both Phase 1 and Phase 2**

SR 48 - Ridgeview/Saddle Creek to Mason-Morrow-Millgrove Road including LMR bridge

- **Michael Baker International is under contract as part of 3/30/23 New Business.**

US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Planning Study

- Mead Hunt is beginning survey work. A meeting was held on January 12 with Mead Hunt and ODOT to discuss the approach to the traffic analysis.

King Avenue at King Court Intersection Improvements

- Construction has begun with completion anticipated in December 2023

SR 741/Greentree Road Intersection Improvements

- **Stage 2 and Final R/W Plans have been submitted for review**
- R/W Acquisition work has begun
- Environmental Clearance work continues

Columbia Road and Davis Road Intersection Improvement

- Alternatives Study has been completed and a Preferred Alternative has been chosen
- Design is being advance with the anticipation of hiring a Right-of-Way Acquisition Services

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Design and R/W Plans have been submitted and are under review

Wm Good Boulevard Extension/Scholl Road Improvements

- WCTID will be a funding partner to Franklin
- **Franklin has opened the road to traffic**

Kings Mill Road (CR31)/Kings Island Drive (CR110) Improvements 2023

- **The Apparent Low Bidder is John R. Jurgensen**

E. Financial Report

Mr. Neil Tunison presented the January Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of March 30th, 2023 the General Fund had an ending fund balance of \$403,095.51 and the WCTID as a whole had an ending fund balance of \$22,583,830.64. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2023-17, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2023. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2023-18, a Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2023-19, a Resolution approving and authorizing construction services for Kings Mills Rd (CR31) / Kings Island Drive (CR 110) Improvement 2023. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2023-20, a Resolution approving and authorizing construction services for WAR-SR73-3.66, PID 113717. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2023-21, a Resolution approving and authorizing construction services for WAR-SR741-17.21, PID 113721. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution 2023-22, a Resolution authorizing application to OKI for advancement of US 22/SR 3 and Old 3C Roundabout project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Contract Modification 01 to Consultant Agreement 2021-04 with Carpenter Marty Transportation, dated March 30th, 2021 for the “Columbia Road/Davis Road/Myrtle Drive Roundabout”, increasing the contract price by \$144,435.00 making the new not-to-exceed amount under the Agreement of \$301,230 with the contract time being extended to June 1, 2024. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

Mr. Tom Gottlieb, President of Hunters Ridge Condo Owners Association, asked about a website regarding the schedule for the Fields-Ertel Project improvements. Mr. Dan Corey

responded to his questions. Mr. Paul Bajorek, a Hunters Ridge resident asked about timing and notice of any utility outages affecting Hunters Ridge. Mr. Corey responded and advised that the utilities are expected to provide notice to customers, such as Hunters Ridge, at such time and the Project team will coordinate, as well, on providing any info as it becomes known.

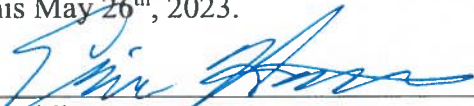
H. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday May 26th, 2023 at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:40 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this May 26th, 2023.



Presiding Trustee
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Chris Pozzuto

Seconded by: Mr. Neil Tunison