

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
August 25th, 2023 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, August 25th, 2023, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Eric Reiners

Absent Board Member: Chris Pozzuto

Other Guests: Rusty Schuermann, WCTID Legal
Dan Corey, WCTID
Scott Brown, ODOT D-8
Alex Kraemer, Choice One Engineering
Ben Stollar, O.R. Colan
Duane Phelps, Burgess & Niple
Ed Williams, TEC Engineering
Jeff Wallace, CT Consultants
Greg Wollenhaupt, DLZ
Kelcey Black, WSP USA
Jeff Wallace, CT Consultants
Rob Hans, Michael Baker International
Shawn Mason, Structurepoint
Steve Mary, Terracon
Troy Miller, Metro

B. Approval of Minutes:

Motion made by Ms. Eric Reiners and seconded by Ms. Tiffany Zindel to approve the minutes of the June 30th, 2023 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. WCTID Program of Projects:

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- Sunesis Construction Company preparing to mobilize
- Estimated Construction completion is November 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- Continue working on moving utilities prior to construction
- R/W Acquisition complete 7/21/23
- Sale of construction project is schedule to be October 27th, 2023 Board Meeting
- Estimated Begin of Construction is December 2023 with completion October 2025

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures
- Estimated Begin of Construction is to be determined

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- John R. Jurgensen has mobilized onto site
- Estimated Construction completion is November 2023

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- Sunesis Construction Company has mobilized onto site
- Estimated Construction completion is November 2024

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- Duke Energy has begun utility relocation
 - Utility work should be completed in 2023
- Estimated Begin of Construction is March 2024 with completion November 2025
- **Wilkens/Bardes Roundabout – Part 2 of PID 114606**
- Stage 3 Plans and R/W plans have been submitted
- R/W anticipated to be cleared by the end of 2023

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- R/W Acquisition Complete 7/7/23
- Estimated Begin of Construction is April 2024 with completion November 2025

I-71 & SR 48 Interchange Phase 1 - WAR-48-9.94 (PID 116865) Phase 2

- Consultant B&N has been given the Notice-to-Proceed (NTP) work that will take us through tracings for both Phase 1 and Phase 2

SR 48 - Ridgeview/Saddle Creek to Mason-Morrow-Millgrove Road including LMR bridge

- A Field Site Visit with ODOT/WCEO/Michael Baker was held 6/27/23
- First Stakeholder Meeting is being scheduled for 7/18/23
- First Public Involvement meeting is to be determined to be needed

US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Planning Study

- Mead Hunt, WCTID, and ODOT held a preliminary geometric roundabout meeting on May 10th

King Avenue at King Court Intersection Improvements

- Estimated Construction completion is December 2023

SR 741/Greentree Road Intersection Improvements

- Stage 3 and Final R/W Plans have been submitted for review
- Environmental Clearance work continues

Columbia Road and Davis Road Intersection Improvement

- Stage 2/3 has been submitted for review
- Right-of-Way Acquisition Services consultant is part of New Business

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Final design and R/W Plans have been submitted and are under review
- R/W acquisition team is under contract

Wm Good Boulevard Extension/Scholl Road Improvements

- WCTID is a funding partner to Franklin
- Franklin has opened the road to traffic

Kings Mill Road (CR31)/Kings Island Drive (CR110) Improvements 2023

- John R. Jurgensen is under contract and will commence construction once utilities and right-of-way is cleared in a portion of the project area
- Estimated Construction completion is 2024

D. Financial Report

Mr. Neil Tunison presented the June and July Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of July 31st, 2023 the General Fund had an ending fund balance of \$448,407.74 and the WCTID as a whole had an ending fund balance of \$30,249,973.92. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution 2023-33, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2023. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2023-34, a Resolution Authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2023-35, a Resolution Approving and Authorizing Notice to Contractors and Acceptance of Bids for Constructions Services for the SR 63 Widening Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. Resolution 2023-36, a Resolution Approving and Authorizing Notice to Contractors and Acceptance of Bids for Constructions Services for Irwin-Simpson Multiuse Path Project. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2023-37, a Resolution Authorizing and Approving Notice to Contractors and Acceptance of Proposals for Demolition Services for Columbia Road/Davis Road/Myrtle Drive Roundabout Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

Motion by Ms. Tiffany Zindel to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 04 to Consultant Agreement 2019-03 with WSP dated February 22, 2019 for the “Wilkins Blvd Corridor Improvements”, increasing the contract price by \$60,704.00 making the new not-to-exceed amount under the Agreement of \$723,632.96 with no increase in time. Mr. Eric Reiners seconded the Motion and upon roll call vote, said Motion passed with each member present voting “yes” thereon.

F. Public Comments

No public comment.

G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday September 29th, 2023 at 9:00 a.m., unless announced otherwise.

H. Adjournment

Motion made by Ms. Tiffany Zindel and seconded Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:11 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this August 25th, 2023.



Presiding Trustee
Warren County Transportation Improvement District

Attest:

Neil F. Tunison

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Ms. Tiffany Zindel*

Seconded by: *Mr. Chris Pozzuto*