

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
February 23, 2024 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, February 23, 2024, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Martin Russell, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests: Kurt Weber, Warren County Engineer's Office
Rusty Schuermann, WCTID Legal
Dan Corey, WCTID
Steve Hartke, City of Mason
Jeff Wright, Hamilton Township
Nick Yeretjian, Kleingers
Craig Litmer, American Structurepoint
Jeff Wallace, Woolpert
Ed Williams, TEC Engineering
Shawn Mason, Structurepoint
Greg Wollenhaupt, DLZ
Duane Phelps, Burgess & Niple
Jeff Heimann, Strand Associates
Troy Miller, Metro
Joe Bassil, HDR
Dan Hoying, LJB
Rob Hans, Michael Baker International
Steve Shadix, Stantec
Jay Hamilton, Mead Hunt
Alex Kramer, Choice One

B. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the January 26th, 2024 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. WCTID Program of Projects – see attached Memo:

E. Financial Report

Mr. Dan Corey presented the January Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of January 31, 2023, the General Fund had an ending fund balance of \$711,471.02 and the WCTID as a whole had an ending fund balance of \$23,429,431.02. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2024-08, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2024. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2024-09, a Resolution Authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2024-10, A Resolution Adopting Revised LPA Agreement for Fields-Ertel Road Widening Improvements (aka HAM/WAR CR4/CR1 2.93 (PID 114606)). Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2024-11, a Resolution Authorizing Amendment to Intergovernmental Agreement. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2024-12, A Resolution Adopting Revised LPA Agreement for SR 63 Road Widening Improvements (aka WAR SR 63 0.83 (PID 112121)). Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2022-01 with Terracon Consultants, Inc. dated January 6th, 2022 for the Fields-Ertel Road Widening Improvements (aka HAM/WAR CR4/CR1 2.93 (PID 114606)), increasing the contract price by \$834,500.00 making the new not-to-exceed amount under the Agreement of \$874,500.00 and increasing the contract time from December 31st, 2024 September 30, 2026. Mr. Chris Pozzuto made a motion to

approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

No public comment.

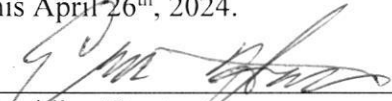
H. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday March 22, 2024, at 9:00 a.m., unless announced otherwise.


I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded Mr. Martin Russell to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:37 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this April 26th, 2024.



Presiding Trustee
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Chris Pozzuto

Seconded by: Mr. Neil Tunison