

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
May 24, 2024 at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, May 24<sup>th</sup>, 2024, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Martin Russell, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:** Kurt Weber, Warren County Engineer's Office  
Dom Brigano, Warren County Engineer's Office  
Tabitha Ryan, Warren County Engineer's Office  
Rusty Schuermann, WCTID Legal  
Dan Corey, WCTID  
Tom Mazza, ODOT  
Kurt Seilers, City of Mason

Anne Rahall, TEC Engineering  
Ben Stollar, O.R. Colan  
Brad Ackel, Carpenter Marty Transportation  
Deron Wolfe, Miami Valley Gaming  
Duane Phelps, Burgess & Niple  
Greg Wollenhaupt, DLZ  
Joe Bassil, HDR  
Rob Hans, Michael Baker International  
Shawn Mason, American Structurepoint  
Troy Niese, Choice One Engineering

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the April 26<sup>th</sup>, 2024 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**C. WCTID Program of Projects – see attached Memo:**

## **E. Financial Report**

Mr. Neil Tunison presented the April Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of April 30<sup>th</sup>, 2024, the General Fund had an ending fund balance of \$825,709.40 and the WCTID as a whole had an ending fund balance of \$21,020,290.91. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **F. New Business**

1. Resolution 2024-22, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2024. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2024-23, a Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2024-24, a Resolution authorizing application to OKI for advancement of US 22/SR 3 and Old 3C Roundabout project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2024-25, a Resolution Authorizing Application to ODOT Transportation Review Advisory Council (TRAC) for Funding of SR 48. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2024-26, a Resolution Approving and Authorizing Construction Services for the Columbia Road/Davis Road/Myrtle Drive Roundabout Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Mr. Chris Pozzuto made a motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Contract No. 2023-09 with Jones-Warner Consultant, Inc., dated March 30, 2023 for the Fields-Ertel Road Widening Improvements (aka HAM/WAR CR4/CR1 2.93 (PID 114606)), increasing the contract price by \$2,767.00 making the new not-to-exceed amount under the Agreement of \$194,200.00 and no increase in contract time. Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**G. Public Comments**

No public comment.

**H. Upcoming Meeting Schedule**

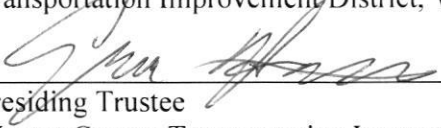
Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on June 28<sup>th</sup>, 2024, at 9:00 a.m., unless announced otherwise.

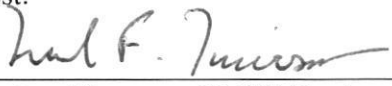
**I. Adjournment**

Motion made by Mr. Chris Pozzuto and seconded Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:10 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this July 26<sup>th</sup>, 2024.

  
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Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Eric Reiners

Seconded by: Mr. Chris Pozzuto