

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
May 24, 2024 at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, May 24<sup>th</sup>, 2024, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Martin Russell, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:** Kurt Weber, Warren County Engineer's Office  
Dom Brigano, Warren County Engineer's Office  
Tabitha Ryan, Warren County Engineer's Office  
Rusty Schuermann, WCTID Legal  
Dan Corey, WCTID  
Tom Mazza, ODOT  
Kurt Seilers, City of Mason

Anne Rahall, TEC Engineering  
Ben Stollar, O.R. Colan  
Brad Ackel, Carpenter Marty Transportation  
Deron Wolfe, Miami Valley Gaming  
Duane Phelps, Burgess & Niple  
Greg Wollenhaupt, DLZ  
Joe Bassil, HDR  
Rob Hans, Michael Baker International  
Shawn Mason, American Structurepoint  
Troy Niese, Choice One Engineering

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the April 26<sup>th</sup>, 2024 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**C. WCTID Program of Projects – see attached Memo:**

## **E. Financial Report**

Mr. Neil Tunison presented the April Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of April 30<sup>th</sup>, 2024, the General Fund had an ending fund balance of \$825,709.40 and the WCTID as a whole had an ending fund balance of \$21,020,290.91. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **F. New Business**

1. Resolution 2024-22, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2024. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2024-23, a Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2024-24, a Resolution authorizing application to OKI for advancement of US 22/SR 3 and Old 3C Roundabout project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2024-25, a Resolution Authorizing Application to ODOT Transportation Review Advisory Council (TRAC) for Funding of SR 48. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2024-26, a Resolution Approving and Authorizing Construction Services for the Columbia Road/Davis Road/Myrtle Drive Roundabout Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Mr. Chris Pozzuto made a motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Contract No. 2023-09 with Jones-Warner Consultant, Inc., dated March 30, 2023 for the Fields-Ertel Road Widening Improvements (aka HAM/WAR CR4/CR1 2.93 (PID 114606)), increasing the contract price by \$2,767.00 making the new not-to-exceed amount under the Agreement of \$194,200.00 and no increase in contract time. Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**G. Public Comments**

No public comment.

**H. Upcoming Meeting Schedule**

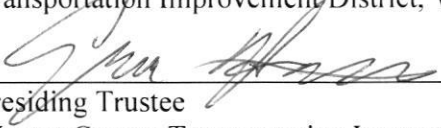
Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on June 28<sup>th</sup>, 2024, at 9:00 a.m., unless announced otherwise.

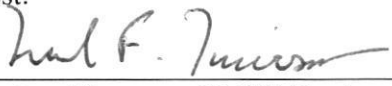
**I. Adjournment**

Motion made by Mr. Chris Pozzuto and seconded Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:10 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this July 26<sup>th</sup>, 2024.

  
\_\_\_\_\_  
Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Eric Reiners

Seconded by: Mr. Chris Pozzuto



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

# MEMO

DATE: May 24th, 2024

TO: Warren County Transportation Improvement District Board

FROM: Dan Corey

RE: Program of Projects Update

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## Planning Phase

### **SR 63 and Gateway Blvd Extension**

- Strand is underway with the Study which sizes the intersection.

### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- Feasible Alternatives for roadway and bridge alignments currently being prepared.
- Project Purpose and Need statement has reviewed by ODOT with no comments.
- Second Stakeholder Meeting was held on February 28, 2024.
- Public Involvement meeting/Open House was held on March 13, 2024.
- **TRAC Application is being planned to be submitted on May 31, 2024.**

### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- American Structurepoint has begun survey work and speed study for the project.

### **US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Study**

- **Hoptown Planning Study**
  - 3/30/23 - Meeting was held with ODOT to clarify study parameters.
- **Old 3C/Creekwood roundabout**
  - 5/10/23 - Mead Hunt, WCTID, and ODOT held a preliminary geometric roundabout meeting.
  - 6/19/23 - Pre-stage 1 design was submitted to ODOT and the TID/County.
  - 8/18/23 - comments received from ODOT on pre-stage 1.
  - Next step – review ODOT comments, resubmit truck turning templates.
    - Once truck turning templates are approved by ODOT then begin work on stage.
  - **6/7/24 - Submitted fund application to OKI.**

## Design Phase

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures.
- Estimated Begin of Construction is to be determined.

### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- Stage 3 Plans was submitted on 5/10/24.
- Estimated Begin of Construction is October 2025 with completion September 2026.

### **Right-of-Way and Utility Phase**

#### **SR 741/Greentree Road Intersection Improvements**

- Stage 3 Constructions Plans, Drainage Report, and Cost Estimate have been reviewed by WCEO and ODOT. These items have been sent back to the consultant with comments.
- Coordination for Utility Relocation continues with revised relocation plans having been submitted.
- The R/W Acquisition Team has until July, 2024 to complete acquisitions ahead of the Certification Letter due July 31, 2024.

#### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Overhead utility relocation work should be completed by June 2024 and the water pit for Northern Hills Synagogue installed is live.
- **Underground utility work should be completed by July 2024.**
- **Bids are scheduled to be opened in August with award in September 2024**
- **Estimated Begin of Construction is October 2024 with completion November 2025.**

#### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- Final Plan Submission will occur on 12/8/23.
- R/W is cleared for the project.
- Utilities will be moved between January and July of 2024.

#### **Columbia Road and Mason-Morrow-Millgrove Road Roundabout**

- **Temporary Mini Roundabout construction has begun.**
- Final Design and R/W review is complete for Full Roundabout (ultimate).
- R/W acquisition team is under contract and utilities are being relocating for final roundabout.

### **Construction Phase:**

#### **SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)**

- An unknow utility line which conflicts with the project is scheduled to be relocated in early March resulting in the project completion date potentially being extended from end of 2024 to summer of 2025. Associated cost to be determined.
- Estimated Construction substantial completion is November 2024 – project completion date is to be determined.

#### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Continue working on moving utilities prior to construction.
- **Pre-construction meeting with Milcon Concrete, Inc. occurred on December 15, 2023.**
- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

### **Kings Mill Road (CR31)/Kings Island Drive (CR110) Improvements 2023**

- New traffic signals have been installed on Kings Island Drive and Columbia Road and next phase of storm sewer construction pending relocation of the remaining aerial communication lines still in conflict.
- **Estimated Construction completion is mid-Summer 2024.**

### **Irwin-Simpson Multiuse Path Improvements (PID 114603)**

- The WCTID Board is being asked to approve the contract at the January 26<sup>th</sup> Board Meeting.
- Construction began April 2024 with completion November 2024.

### **Columbia Road and Davis Road Intersection Improvement**

- **Construction bids were opened on May 23rd with action on award anticipated at May board meeting.**